

1965 October

THE ONTARIO BRANCH



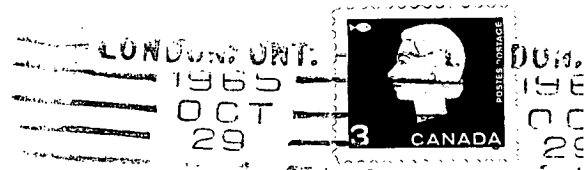
CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

NEWSLETTER

ISSUE 65_A

October 1965

INTERIM EDITOR: J.A. GOOLD 2735 Kelly Ave., Ottawa 14, Ontario.



Elmer Wood, C.P.H.I.(C),

R.R. #2

ORILLIA, Ontario

(FILE COPY)

PRESIDENT	Larry Lychowyd, 8 Martinview Court, Islington
PAST PRESIDENT	Lloyd Dodgson, 139 Elizabeth St., Stratford
Secretary	Elmer Wood, R.R. #2 Orillia
Treasurer	Howard Schaub, 19 Pergola Rd, Rexdale
Councillors	Gordon E Anderson, 2062 Clarence Dr., Sarnia
	John A Goold, 2735 Kelly Ave., Ottawa 14,
	Walter Lonc, 344 Ball St., Apt. 5, Cobourg,
	James Sandul, 564 Danforth Ave., Sudbury,
	William Straughan, 214 Napeir St., Barrie,
	Bruce Young R.R. #3,, Brockville,
	Ivan J.S. Gough, 15 Portage Ave., Weston.

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PRESIDENT'S MESSAGE

At this time, I would like to take this opportunity to express sincere thanks for a job well done on the 1965 Annual Conference which was held in Ottawa. So, to Dave Plummer, John Goold and their Committees, congratulations on a very educational and well run Conference.

The conference site for 1966 as most of you know by now, is a conjoint conference with our National Organization in London. This will be held in the second week of July and Chairman, Byng Cunningham and his Committee are busily making the necessary arrangements.

One final note on Conferences. The 1967 Ontario Branch Conference will be held in Brockville. Bruce Young will supply us with information on this in the future.

This year, we are looking for a new editor for the Newsletter. Barry Reilly is stepping down after being editor for three years and assisting on it for another two years. This Newsletter was a joint effort by Barry and John Goold so that you, the member, could receive the minutes of the annual meeting, reports, and other pertinent information without any delay.

Our Past President, Lloyd Dodgson, has taken over the Chairmanship of the In-Service Training Course. With his experience and committee help, I am certain that we shall have another excellent course.

The other members of the new Branch Committee will be receiving their portfolio's at the first Branch Committee meeting. With only three members of last year's Branch Committee being replaced, I feel confident that your new branch committee will efficiently deal with all the branch business.

In conclusion, I hope to serve the Branch to the best of my ability. With guidance from Lloyd Dodgson, Gord Anderson, Secretary Elmer Wood and Long time Committee Member Jim Sandul, it will be difficult to stray away from Branch business.

L.A. Lychowyd, C.P.H.I.(C), R.S.

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The Newsletter regrettably reports the retirement from the post of Editor of Barry Reilly. Those readers who have followed the editions throughout the years will have recognized the contributions made by Barry during the five years he has been associated with this important publication. We sincerely hope the excellent standard established by Barry will be maintained in the future.

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MAJOR A. S. O'HARA

Singular honour was extended to Major Alex S. O'Hara, F.R.S.H., on his retirement from the Provincial Department of Health by a Testimonial Dinner on Sept. 29th past. Under joint sponsorship of the Ontario Branch, Canadian Institute of Public Health Inspectors and the Ontario Alumni Association, the dinner was attended by some 130 persons from all Public Health disciplines who wished to express their appreciation for his contribution to the field, and to share in the event.

Major O'Hara has been in the Provincial Department for 36 years. He started in Kenora and came to Toronto as a field consultant. When the formal training was started under the Department of Health, he was appointed as Secretary of the Course, and in this capacity as and as a tutor he has been associated with all the school activities. He was an editor of the Information Exchange, member of many committees and boards dealing with the duties of the health inspector, a Charter Member of the Canadian Institute of Public Health Inspectors and a past national president. He held Certificate number seven as a qualified inspector as well as his R.S.I. and R.S. in the USA. Many of his articles and papers have been presented at health conferences or published in health journals.

Dr. Mathew Dymond, Minister of Health praised him for giving a challenge to the profession, and for his pioneer activities in the field.

The Major was born in Ireland and had service in the Army and in many civilian capacities connected with Emergency Measures and army programmes. He and Mrs. O'Hara left after the conference for a holiday in Bermuda.

The Public Health Inspectors in Ontario had conducted a fund raising campaign and made a presentation of a gold executive pocket watch and chain with suitable inscription and a colour polaroid camera with supplies and accessories to the Major along with a scroll of some 275 names of the contributors. Mrs. O'Hara was presented with an orchid corsage, and the whole affair was a very fine send off to the "gentleman from Ulster" who has been a very familiar figure in Canadian Public Health. He was honoured again the next evening by the Ontario Public Health Association, who presented him with a life membership certificate.

T.E.

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A highlight of the Branch Annual Conference was the presentation of a plaque to Douglas Warren Hargreave, the top Ontario C.P.H.I.(C) graduate of the last completed course at Ryerson Institute. Doug is now employed with the Leeds and Greenville Health Unit. The Newsletter would like to add its congratulations to Doug.

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We regret that we were unable to publish in this issue, one of the papers presented at our Annual Meeting in Ottawa, the Minutes of this meeting being rather lengthy, occupies all of the available space. However, this leaves us a jump ahead on the next issue as we have already cut the stencil for the address delivered by Dr. K. Graham-Cumming, Public Health Advisor with the Department of National Health and Welfare. He relates how the public health inspector inspired him to enter the public health field.

A meeting of the Ontario Branch Committee was held on Sunday, September 19th, 1965 at the Holiday Inn, Ottawa, commencing at 7:25 P.M., with the President, Lloyd Dodgson in the Chair.

PRESENT: G. Anderson, J. Goold, W. Lonc, L. Lychowyd, J. Sandul, E. Wood, B. Young, B. Reilly, & the Chairman of the 1965 Conference, Dave Plummer.

Moved by G. Anderson, seconded by B. Reilly, that the minutes of the last Branch meeting be approved as circulated. CARRIED.

BUSINESS ARISING FROM THE MINUTES: It was noted that the dinner honouring Major A. S. O'Hara will be held at the King Edward Hotel on Wednesday, September 29th, 1965, in conjunction with the Annual O.P.H.A. meeting. Word received from T. Elliott indicates a very good response to Tom's efforts to raise a sufficiently large amount of money for a presentation to Major O'Hara on behalf of his fellow Public Health Inspectors.

CORRESPONDENCE: The most important items of correspondence were reviewed by the Secretary for the information of the Committee.

SECRETARY'S REPORT: A total of 504 items of correspondence had been sent since the last meeting, with an additional 56 having been received. It was necessary to cut a total of 9 stencils. Moved by G. Anderson, seconded by E. Wood, that the Secretary's report be accepted including his expenditures in the amount of \$40.85, less a previous advance of \$25.00. CARRIED.

TREASURER'S REPORT: The Treasurer, L. Lychowyd, circulated a number of copies of the audited statement which will be presented to the Annual Meeting.

The various committee Chairmen were called upon to review their respective reports, which will be presented in detail to this Annual Meeting.

Moved by L. Lychowyd, seconded by J. Goold, that a bouquet of flowers be sent to the wife of the Conference Chairman, Mrs. Jessie Plummer, at the conclusion of this Annual Meeting, in recognition of her contribution in many ways to the success of this meeting. CARRIED.

Moved by J. Sandul, seconded by B. Young, that the following persons form the Resolutions Committee: T. Elliott, B. Reilly and E. Wood. CARRIED.

Moved by E. Wood, seconded by B. Reilly, that this meeting be adjourned. CARRIED.

TIME: 9:32 P.M.

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Lloyd Dodgson, C.P.H.I.(C),
President, Ontario Branch,
Canadian Institute of Public Health
Inspectors.

.....
Gordon E. Anderson, C.P.H.I.(C).
Secretary, Ontario Branch,
Canadian Institute of Public Health
Inspectors.

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

ONTARIO BRANCH
ANNUAL MEETING

The Annual Meeting of the Ontario Branch, Canadian Institute of Public Health Inspectors was held in the Bombay Room of the Holiday Inn, 350 Dalhousie Street, Ottawa, on Monday, September 20th, 1965, commencing at 2:40 P.M. with the President, Lloyd Dodgson, in the Chair.

ROLL CALL OF BRANCH COMMITTEE MEMBERS:

President - L. Dodgson	Councillors - John Goold
Secretary - G. E. Anderson	- Walter Lonc
Treasurer - L. Lychowyd	- H. B. Reilly
	- J. Sandul
	- E. Wood

Absent were the Past President, M. B. Cunningham, S. C. Scarterfield and B. Young.

The President then called upon the assembled delegates to observe a moment's silence for the following members who have died during the last year.

-H. Jackson of Toronto. While not recently a Branch member, Mr. Jackson had served on the Branch Committee in previous years.

-Stan Huband of Ottawa, a Life Member of the Canadian Institute of Public Health Inspectors as well as a Past National President.

-J. Wismer of Walkerton, who at his death had just completed 12 years continuous service to the Branch Committee.

Moved by W. Lonc, seconded by J. Gilmour, that the minutes of the 1964 Annual meeting be approved as circularized. CARRIED.

Moved by T. Elliott, seconded by H. Terry, that the 1966 Branch Conference be held in London. CARRIED.

There was some discussion regarding the timing of the 1966 Conference, bearing in mind the schedule of other allied groups, with whom the Public Health Inspector is affiliated; and the effects of these other groups on attendance of our Annual Branch Conference.

PRESIDENT'S REPORT: Moved by L. Dodgson, seconded by B. Reilly, that the report of the President be accepted and attached as Appendix "A". CARRIED.

"Appendix "A" - The Branch activities for the most part will be covered in the committee reports which are to follow. I will list the committees and their chairmen to provide an index, but only touch on a few areas of accomplishment before moving on to our endeavour to win support for a change of name from Sanitary Inspector to Public Health Inspector in the Public Health Act of Ontario. I will also report on activity at Branch and National level to advance our professional status.

1) Committees and Chairmen

- Newsletter.....Barry Reilly
- In-Service Training.....Byng Cunningham
- Branch By-laws.....Walter Lonc
- Salary Survey.....Elmer Wood
- Nominations.....Elmer Wood
- Membership.....Stan Scarterfield
- Project.....Bruce Young
- Area Meetings.....Jim Sandul
- Provincial Incorporation.....John Goold

You will have noted from your copy of the minutes of the Winnipeg meeting that a resolution was passed recommending to the Board of Certification of Public Health Inspectors of C.P.H.A. that consideration be given to the adoption of a single standard of qualification for our certificate. At present there is wide variation in the standard from province to province, which represents a highly unsatisfactory state of affairs.

Included in the same minutes was a resolution directing the Committee on Professional Development to prepare a draft outline of a course of study suitable to the training of Public Health Inspectors in Canada. This would be of a formal nature attached to or with an accredited university and would be subject to development into an accepted degree course.

These resolutions make it apparent that the National viewpoint coincides with that of the Ontario Branch. Changes come slowly, but I believe our Institute is moving in the right direction in this most important matter of professional development.

7) Conclusion - I appreciated the opportunity of being your representative at our Institute Annual Meeting in Winnipeg. The business sessions were productive, the educational papers well chosen and the social events most enjoyable.

In ending my term as President, I wish to say thanks to all Branch Committee Members. It was indeed a pleasure to work with this dedicated group. To all others who participated in Branch activity during the year I also express gratitude.

IN-SERVICE TRAINING COURSE REPORT: This report was presented on behalf of the Chairman, M. B. Cunningham, by L. Dodgson. Moved by L. Dodgson, seconded by J. Gilmour, that the report of the In-Service Training Course be accepted and attached as Appendix "B". CARRIED.

"Appendix B" - The fifth annual In-Service Training Course for Public Health Inspectors, sponsored by the Ontario Branch, C.I.P.H.I., and the Department of Extension Education, Ontario Agricultural College, was held in Guelph on April 26, 27, 28 and 29th, 1965.

The original purpose of this annual course, that of providing advanced information for Public Health Inspectors, was again well served this year. Extended to four days to provide for more information on a wider range of subjects, and including speakers from as far as Ottawa and Michigan, the course attracted 115 inspectors, of which 70 registered for the full course. It is interesting to note that 32 of the total were non members of the Institute.

The complete book of course papers was mailed in July to a wide cross section of Public Health and related officials, as well as well as to Public Health Inspectors.

Financially, a slight increase in fees allowed for a small profit in the operation of the course, which will be utilized to organize next year's course without using Institute funds. Once again, a separate accounting of course finances was maintained.

With respect to future courses, I would make two recommendations for the consideration of branch committees:

- (1) That the course be continued on a four day basis for the time being and perhaps expanded to a full week in the future.
- (2) That the daily hours spent in the classroom be reduced to allow better retention of the material taught and that more time be allotted for discussion and/or questions and answers.

At a time when the Canadian Public Health Inspector is investigating higher educational qualifications to better meet the needs of an ever changing field, it is essential that this noteworthy endeavour of our Branch be continued and ever improved.

My sincere gratitude to the members of the committee, and particularly to Lloyd Dodgson, for valued assistance.



2) Newsletter - Under the editorship of Barry Reilly for the past three years, the Newsletter has been expanded and developed to a point of high importance in our Branch. Speaking for everyone who has received this bulletin, I take pleasure in extending thanks to Barry on his retirement from this key post for the time devoted and excellent work performed on our behalf.

3) In-Service Training Course - The Fifth Annual In-Service Training Course conducted in April of this year at the University of Guelph was highly successful from both an educational and attendance point of view. I am well aware that the planning and operation of this course is no mean undertaking. Careful thought and a great volume of correspondence is required. It can certainly be said that Byng Cunningham and his committee contributed the necessary ingredients to come up with an excellent 4-day educational session.

4) Salary Survey - I believe that the salary survey conducted by Elmer Wood is proving to be a valuable set of figures in some quarters and a matter of interest to all.

5) Change of Name in Public Health Act - The support of the Deputy Minister of Health of Ontario has been sought in the matter of having the Public Health Act of Ontario amended to read "public health inspector" in place of "sanitary inspector". The Deputy Minister's reply was to the effect that the Ontario Department of Health is not prepared at the present time to support our petition in this matter. I optimistically read into Dr. Brown's words that it may only be a matter of timing that led to his deferment of support for our bid for change of name. I feel confident that further courteous representation will succeed in winning support for the elimination of the objectionable designation "sanitary inspector".

It is of interest to note that the Public Health Acts of five provinces of Canada now read "Public Health Inspector" and that representation for a change to this same designation has been made or is contemplated in all other provinces.

6) Professional Development - At the National Conference in Winnipeg this past July there appeared to be very little support for the proposals on "Senior Certificate" that were submitted. British Columbia flatly rejected the terms. In correspondence with the National Executive during the year, your Branch Committee expressed opposition to the same terms. It was our reasoning that an easy-to-get certificate based only on a period of service in the field, plus a 3000-word essay represents little in the way of attainment and would serve only to undermine our C.P.H.I.(C) Certificate.

Quotations from our Branch letter of April 17, 1965, to our National Secretary can best give you the thinking of your Branch Committee on "Senior Certificate". The following are quotations from this letter:

"After careful consideration of the proposed qualifications concerning the proposed Certificate in Environmental Sanitation, the Ontario Branch Committee, C.I.P.H.I., expresses the following opinions:"

"We recommend that a Dominion-wide correspondence course through a recognized University dealing in advanced aspects of Sanitary Sciences and administration, followed by suitable written and oral examinations, be implemented".

"Grandfather clause - Opposed".

"Further to our recommendations regarding the advanced certificate, the Ontario Branch Committee feels that consideration of such a certificate must first await a careful review and revision standardizing the existing qualifications, training, and examination leading to the Certificate in Public Health Inspection (Canada)".

The requirements that we have proposed for a "Senior Certificate" would represent a qualification so far removed from our present C.P.H.I.(C) Certificate that it would not affect it adversely. However, such a degree could provide opportunity for those who are capable of meeting the requirements of higher education. It could open the door to responsible positions which are now considered beyond our ability to handle. It could keep open the door to senior positions which some day may be considered to be in the university degree category.

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

ONTARIO BRANCH

Statement of Receipts and Disbursements for the year
ending August 31, 1965

RECEIPTS:

Balances on Hand September 1, 1964			
Bank Balance: Regular	350.69		
In-Service Training O/D	<u>(27.20)</u>	323.49	
Petty Cash (Secretary)		<u>10.00</u>	333.49
1964 Conference: Advertising & Displays	997.36		
Registrations	901.50		
Township of Etobicoke			
Grant	<u>250.00</u>	2,148.86	
Less Expenses		<u>1,760.52</u>	388.34
Membership Dues 179 @ \$10.00	1,790.00		
Free Member (Donation)	<u>10.00</u>	1,800.00	
Members Cheque returned N.S.F.		<u>20.00</u>	1,780.00
In-Service Training: Registrations		<u>1,174.00</u>	
Expenses		<u>917.01</u>	256.99
1965 Conference Committee		200.00	
Less advance (Petty Cash)		<u>50.00</u>	150.00
			<u>2,908.82</u>

DISBURSEMENTS:

Membership Dues paid to National Treasurer			1,182.00
National Conference (L. Dodgson)			275.00
Honorarium G. E. Anderson			100.00
Honorarium L. A. Lychowyd			100.00
Branch Secretary Expense			79.76
Branch Treasurer Expense			55.58
Executive Meeting Expense			677.02
Area Meeting Expense			10.00
Nomination Meeting Expense			11.65
Fidelity Bond Treasurer			12.00
Newsletter Expense			154.16
Trophy Plaque and Engraving (Honour Award Ryerson)			24.31
Cavel and Engraving (Retiring President)			17.04
Audit			25.00
Floral Tribute			16.50
Membership Refunded (Jack Wismer)			10.00
Bank Charges			<u>17.05</u>
			2,767.07

BALANCE ON HAND AUGUST 31, 1965

Bank Balance: In-Service Training	229.79		
Regular Fund (Overdraft)	<u>113.04</u>	116.75	
Petty Cash: G. E. Anderson (Secretary)		<u>25.00</u>	141.75
			<u>2,908.82</u>

SECRETARY'S REPORT: Moved by G. E. Anderson, seconded by J. Scott, that the report of the Secretary be accepted and attached as Appendix "E". CARRIED.

"Appendix "E" - It is once again my pleasure to present the report of the Branch Secretary, the position I was allowed to fill on your behalf.

First some statistics: A total of 650 items of correspondence were sent out, while an additional 137 were received. Along with this, it was necessary to cut 47 stencils.

Added to the purchase of the new Minute book of last year, are several small metal file cases, which it is hoped, will afford much more needed protection to official Branch papers.

The most recent figures I have indicate a total of 208 Public Health Inspectors on the Ontario Branch roles.

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PROJECT COMMITTEE: This report was read by L. Dodgson on behalf of the Chairman, B. Young. Moved by L. Dodgson, seconded by J. Sandul, that the report of the Project Committee be accepted and attached as Appendix "C". CARRIED.

"Appendix "C" - A copy of a draft prepared for a brochure on the "Public Health Inspector" was compiled and forwarded to all members of the executive for their comments. The comments were extremely complimentary of the work that had been put forth on the preliminary draft. The consensus of opinion was, however, that the material could be shortened and updated, i.e. as far as name, salary scale were concerned. This has been done and a copy of this material will be circulated to the executive for their perusal. As soon as this draft has been approved, we trust that we will be able to proceed with arrangements for the printing of the brochure. We feel that this matter should be pursued in the forthcoming year.

It is felt the pamphlet will be of assistance to the practicing Public Health Inspector in his Public Relations and for recruitment of young persons interested in the profession.

TREASURER'S REPORT: Moved by L. Lychowyd, seconded by W. Johnston, that the report of the Treasurer be accepted and attached as Appendix "D". CARRIED.

"Appendix "D" -

September 10, 1965.

Canadian Institute of Public Health Inspectors,
Ontario Branch,
c/o Mr. L. A. Lychowyd,
8 Martinview Court,
Islington, Ontario.

Gentlemen:

We report having audited your records for the year ending August 31, 1965 and attach:

Exhibit 1: Statement of Receipts and Disbursements as at August 31, 1965.

Vouchers and cancelled cheques were produced covering the receipts and disbursements for the year. The bank balance has been confirmed directly to us by your bank. The cash advance of \$25.00 to the secretary has not been confirmed also the records of the 1965 Conference Committee have not been produced for audit. These items should be included in the audit of the coming year.

CERTIFICATE

We certify that, in our opinion, the attached Exhibit is drawn up to reflect clearly the true position of your Institute as at August 31, 1965 according to the explanations given to us and as shown by the books of your Institute.

Yours truly,

SMITH, DIXON & YOUNG
Chartered Accountants.

I wish to thank all the committee members and particularly Gord Anderson, our Secretary, and the area conference secretaries for the fine co-operation I have received.

N. B. It was brought to my attention at the meeting that Area #2 and Area #4 did meet once, although no minutes were received by myself or our Secretary.

NEWSLETTER EDITOR REPORT: Moved by B. Reilly, seconded by J. Sandul, that the report of the Newsletter Editor be accepted and attached as Appendix "G". CARRIED.

"Appendix "G" - Since our last Annual Meeting, five publications of the Newsletter were sent out to the members of this Branch, and in addition, the April issue was provided to all known public Health Inspectors in Ontario in an attempt to increase membership in the Institute. The success of this will likely be presented to you in the Membership Committee Report.

Although the Newsletter has announced some employment opportunities in the past year, we feel these facilities could be more frequently utilized by prospective employing agencies. If it is the practice in your area to have these positions available only through the Personnel Office, perhaps such offices should be informed of the cost-free service offered by the Newsletter in this regard.

It is presumed the inclusion of one or two papers solicited from speakers at the Annual or Area Meetings is one of the more interesting aspects of your Newsletter and efforts to obtain such papers for future publication is expected to be continued.

In our regular feature, "The President's Message", some very profound remarks were expressed in recently past issues which so aptly reflect the meaning of membership in the Institute. To be reminded from time to time of the significance of membership certainly does not go amiss.

Costs of publishing the Newsletter for the fiscal year is, in accordance with our Treasurer's records, to have amounted to \$154.16.

The editor of the Newsletter is also charged with the responsibility of being Branch Reporter for the Canadian Sanitarian which is published quarterly each year. A copy of the Branch news has been included in all editions of this publication for the past year.

Seven years have now elapsed since the Newsletter was originally conceived by your Branch Committee. It being designated to fulfill two primary functions; firstly, to keep members abreast of Branch business and activities, a value which we believe to have been somewhat successful, and secondly, to provide a media for general membership participation. In this respect it is felt the response from members has not met with the enthusiasm for which we had hoped. The last Newsletter being a case in point, where at least two articles called for some response by the reader, but not a single reply was received. It has been rather discouraging to our continued efforts to provide stimulus for correspondence from the members. Your participation by expressing your views and providing news in this publication would certainly increase the value of the Newsletter and the interest of its readers.

In closing, I wish to express my sincere appreciation to those few who have given me assistance and encouragement in the past year.

PROVINCIAL INCORPORATIONS COMMITTEE REPORT: Moved by J. Gould, seconded by E. Wood, that the report of the Provincial Incorporations Committee be accepted and attached as Appendix "H". CARRIED.

"Appendix "H" - Following the defeat of a resolution of the 1964 Branch Conference requesting Branch Committee authorization for the employment of legal aid for the purpose of making application to obtain a Provincial Charter for the Ontario Branch of the Canadian Institute of Public Health Inspectors, a motion was made and seconded that the Branch Committee "study the feasibility of obtaining a Provincial Charter". This report is based on information obtained to date and is intended to aid the Branch Committee in deciding what further action should be taken on this matter.

The question was considered to have two parts. They were (a) could a Provincial Charter be obtained from a legal standpoint and (b) would a Provincial Charter be desirable or necessary from a professional and individual standpoint.

It is significant, I believe, that a series of letters have been exchanged during the last year and a half between our Branch, and the Director, Environmental Sanitation Branch, Ontario Department of Health, Mr. W. M. Walkinshaw, in respect to pending legislative changes to the Public Health Act, which would effect every Public Health Inspector. It is my sincere wish as your outgoing Secretary that this liason with Senior Provincial officials will continue and be expanded upon.

I must say that this year's experience with respect to the annual nominations and balloting of the incoming Branch Committee was most discouraging. Under the provisions of the Branch By-Laws adopted at last year's Conference, there is a very definite procedure to follow for balloting. After first have been unable to secure a Postal Box in the Ottawa area, we were successful in finding a suitable address to which the ballots could be sent. It, therefore, came as a decided shock to find that there were insufficient nominees to necessitate an election, particularly after having given up a full weekend to prepare the ballot envelopes. Apart from the inconvenience this was a rather costly procedure. Said cost could well have been justified, if an election had been necessary. For those who are wont to suggest that the Branch Committee do not accomplish very much, let me say if this were to be considered so, this is the best slate that You, Mr. Public Health Inspector, could produce.

One of the difficulties of the office of Secretary as it is currently constituted, is that there is a definite confliction with the office of Treasurer. By this I mean that there are frequently files at the one office that could be used by the other officer. It would seem apparent to myself that the Branch Committee might well give consideration to combining the offices of Secretary and Treasurer, however only if a suitable candidate were available.

I gave very careful consideration to several requests that I continue in this office for another year. However, my time is hardly my own this year as District Governor for a service club. A 50% effort for this office is not justified and without the typing efforts of my wife I would not have been able to carry out the services as Branch Secretary the past two years. I was therefore happy to learn that E. Wood had considered to fill the gap for the coming year.

I sincerely hope that I may be of further service to the Branch at a later date, and I am pleased to continue as a Councillor this year.

AREA MEETINGS COMMITTEE REPORT: Moved by J. Sandul, seconded by H. Terry, that the report of the Area Meetings Committee be accepted and attached as Appendix "F".
CARRIED.

"Appendix "F" - My records show that five out of the eight areas held a total of nine area conferences during the 1964-65 term. This is an increase of four meetings over the 1963-64 term. Area #1 holds the record as the most active area, as they met three times.

A statistical report on the meetings are as follows:

Area #1 - Sarnia	October 31, 1964
- Windsor	February 6, 1965
- London	May 8, 1965
Area #2 - No reports of any meetings being held.	
Area #3 - Barrie	November 25, 1964
- Walkerton	March 24, 1965
Area #4 - No reports of any meetings being held.	
Area #5 - Cobourg	February 20, 1965.
Area #6 - Brockville	April 21, 1965
Area #7 - North Bay	November 17, 1964
Area #8 - No reports of any meetings being held.	

From the minutes I received, only area #7 submitted motions to be presented. They are:

Motion #1 - Moved by J. Sandul, seconded by R. Furlani, that all eight areas discuss the pros and cons of area voting to the Ontario Branch Committee. CARRIED.

Motion #2 - Moved by T. Elliott, seconded by G. Edwards, that the Ontario Branch Committee be elected by the area ward system. CARRIED.

I received a written request from Mr. L. Crawford, Chief Public Health Inspector for Muskoka District Health Unit to change their area which is part of area #3 and part of area #5 and amalgamate with area #7. They feel that area #7 has similar environmental problems as theirs. Therefore, a notice of motion to revise our By-Laws to include this change has been duly submitted.

Senior	Min. \$5440.	Max. \$6575.
Staff Inspector	Min. \$4650.	Max. \$5764.
"C" Average salary per inspector - 238 men reported		
Staff Inspector	Min. \$4663.	Max. \$5755.

INCREMENT - Average yearly increment \$216.00.

VACATION - 17 units - Max. 4 weeks

19 units - Max. 3 weeks

1 unit - Max. 2 weeks

1 unit - no information.

SICK LEAVE - 35 units reported 1 1/2 days monthly sick leave.

MILEAGE - from the reports showing a regular mileage rate for the use of personal cars, the average for 1000 miles is \$96.50.

PENSION - 31 units have OMERS; 7 have other types of Pension.

In each case 1/2 cost is paid by employer.

PSI - 33 units have PSI. The Majority report employing agency pays 1/2 cost.

OTHER BENEFITS - 17 units report some type of group life insurance.

Some units report accumulated sick leave is paid as salary upon requirement.

Two units report time and one half paid for overtime worked.

One unit reports an allowance for cleaning clothes.

I would like to express thanks to those who completed the questionnaire and to Mr. Don Morrow of Midland who assisted in compiling these figures. I trust this effort will prove of value in future salary negotiations.

I would point out that these figures are now a year old and from the reports received almost all units have increased salaries considerably since then.

Here are a few examples which have come to my attention: Porcupine, Halton County, Peterborough, Peel County, Dundas-Stormont and Glengarry, Port Arthur and District, Norfolk and Ontario County showing increases from a low of \$600. to a high of \$1,280. A similar increase was indicated in the minimums.

An average salary computed today adding these to the 1964 figures would be approximately:

Present Average - Senior Inspector - \$5800. to \$6800.
 - Staff Inspector - \$4800. to \$6000.

NOMINATIONS COMMITTEE REPORT: Moved by E. Wood, seconded by R. Mahood, that the report of the Nominations Committee be accepted and attached as Appendix "J", and that those persons named in this Nominations Report be declared elected by acclamation. CARRIED:

"Appendix "J" -

- PRESIDENT : Larry Lychowyd, Township of Etobicoke Health Department.
- SECRETARY : J. Elmer Wood, Simcoe County Health Unit.
- TREASURER : Howard Schaub, Township of Etobicoke Health Department.
- COUNCIL : Gordon E. Anderson, Lambton Health Unit.
- Ivan Gough, Township of North York Health Unit.
- John Goold, Carlton County Health Unit.
- Walter Lonc, Northumberland-Durham Health Unit.
- James Sandul, Sudbury and District Health Unit.
- Wm. Straughan, Simcoe County Health Unit.
- Bruce Young, Leeds and Grenville Health Unit.

BY-LAWS COMMITTEE REPORT: Moved by W. Lonc, seconded by J. Goold, that the report of the By-Laws Committee be accepted. CARRIED. At this point the Chairman of the meeting called on Mr. Lonc to present the proposed changes for consideration.

Moved by W. Lonc, seconded by D. Morrow, that Section 19 be amended as proposed. CARRIED.

Moved by W. Lonc, seconded by B. Reilly, that Section 15, paragraph 4 be amended as proposed. CARRIED.

Moved by W. Lonc, seconded by J. Sandul, that Section 10 (c) be amended as proposed. CARRIED.

Moved by W. Lonc, seconded by J. Sandul, that Section 10 (d) be amended as proposed. CARRIED.

The matter was discussed informally with a legal counselor and I am advised that the legal manoeuvres towards obtaining a Provincial Charter would not be complicated nor would there be any great expense towards such action. Once this was established, no further inquiries were made along these lines.

Several questions arose when the subject was first approached. They were basic in that they questioned why such changes were felt necessary and whether any alternate courses of action existed that could also provide a solution. Several members were contacted and asked to state their reasons for taking a particular stand in the past as well as forwarding any other information that might apply to the subject. At the same time, the matter was discussed with members in Region 6 in an effort to determine the extent of feeling or opinion within the membership at large. The response in all cases was most gratifying. Although there are matters involving the National organization that are criticized by many members the conclusion reached as a result of the responses from both groups is that those desiring an autonomous position for this Branch are in the minority, but the minority consists of persons who have had considerable experience in both National and Branch organizations and may be in a position to judge the affectiveness of the present relationship.

The matters most criticized were

- (a) Inspector training
- (b) Control of matters strictly of a Provincial nature
- (c) Financial

There are four different training arrangements across Canada with each resulting in the attainment of a Certificate of Public Health Inspection, Canada, which permits the holder to practice anywhere in Canada. Although the Board of Certification of Public Health Inspectors recommends the abolition of correspondence courses for Inspector training, this method is still in use in the majority of the provinces.

The degree to which we control our own affairs may be debatable. Section 39 of By-law #4 of the National Constitution outlines the duties of the Branch, including the review of all legislation affecting Sanitation within the Province. Section 37 appoints the Provincial President to the post of Vice-President and member of the Executive Council of the Canadian Institute. Section 16 permits the voting by proxy by all members towards the election of officers and amendments to the constitution of the Canadian Institute. It is noted that Ontario carried 81 proxy votes to the 1965 National Annual Conference.

Although there were no references to the matter of Provincial Autonomy in any of the 1965 Branch reports to the National Conference, the report of the National President contained a message asking the membership to unite to ensure the maintenance of a "closely-knit corporate body.....be blended toward one strong co-operative ideal".

I recommend that no immediate action be taken to obtain a Provincial Charter. I do suggest, however, that a committee of members who have experience and knowledge of National and Provincial Branch organizations be appointed to both reconcile matters affecting the Branch-National relationship and to propose future action in the best interest of this Branch.

I would like to thank all those who so promptly replied to all my requests as well as those who contributed their time towards this report.

SALARY SURVEY COMMITTEE REPORT: Moved by E. Wood, seconded by H. Terry, that the report of the Salary Survey Committee be accepted and attached as Appendix "I".
CARRIED.

"Appendix "I" - Again it is the pleasure of E. Wood to present the results of the recent salary survey.

Forty replies were received -- two were of no value -- and from the information contained in the remaining thirty-eight I submit the following figures:

SALARIES

"A"	Average salaries per unit across the province.		
	Chief	Min. \$5430.	Max. \$6566.
	Senior	Min. \$5256.	Max. \$6090.
	Staff Inspector	Min. \$4308.	Max. \$5336.
"B"	Average salary per unit of top 50% reporting.		
	Chief	Min. \$5728	Max. \$6900.

was anticipated. A full report will follow at a later date.

At this point the retiring President, L. Dodgson, turned the gavel over to the newly elected President, L. Lychowyd, who expressed his appreciation to further serve the Institute.

There being no further business from the Conference Floor the meeting was adjourned at 1:59 P.M.

.....
Lloyd Dodgson, C.P.H.I.(C),
President, Ontario Branch,
Canadian Institute of Public Health
Inspectors.

.....
Gordon E. Anderson, C.P.H.I.(C),
Secretary, Ontario Branch,
Canadian Institute of Public Health
Inspectors.

At the close of the Annual Meeting the President, L. Lychowyd, requested the newly elected Branch Committee to meet to set a date for the next Branch Committee meeting. The majority being in favour of October 23rd, 1965.

Moved by W. Lonc, seconded by H. Terry, that Section 9 be amended as proposed. CARRIED.

Moved by T. Elliott, seconded by S. Ricker, that this meeting endorse the recommendation of the Branch Committee that the 1967 Branch Conference be held in Brockville. CARRIED.

Moved by J. Sandul, seconded by L. Lychowyd, that this meeting be adjourned until Wednesday, September 22nd at 1:15 P.M. CARRIED.

The Annual Meeting reconvened in the Bombay Room of the Holiday Inn, Ottawa on September 22nd 1965 at 1:38 P.M. with the President, L. Dodgson, in the Chair. The start of the meeting was considerably delayed pending a quorum as required by the Branch By-Laws.

RESOLUTIONS COMMITTEE REPORT: Moved by B. Reilly, seconded by W. Lonc, that the report of the Resolutions Committee be adopted. CARRIED.

1. Resolved that this Ontario Branch of the Canadian Institute of Public Health Inspectors meeting in Ottawa, express to the proper officials of the City of Ottawa, the City of Eastview and Carleton County, also to the Medical Officers of Health of these municipalities our sincere thanks for the part they have played in making this Conference a success.
2. Resolved that the thanks of all members attending this Conference be extended to the local committee, D. E. Plummer, P. D. Barton, R. P. Hughes, L. B. Killoran, G. Plouffe, G. Reynolds and John Goold for the excellent work done by them in preparing and carrying through this Conference.
3. Resolved that the incoming executive take any steps necessary in an effort to secure a more equitable distribution of dues between the National and Provincial bodies of the Canadian Institute of Public Health Inspectors.
4. Whereas no information is available in concise form in relation to a complete list of all Ontario Health agencies showing the names and positions of Public Health Inspectors on staff, be it therefore resolved that the Branch Committee make available to members a list of all health agencies in the Province and to include a complete list of Public Health Inspectors on staff.
5. Whereas the name of the Institute has been changed to the Canadian Institute of Public Health Inspectors and, whereas the Canadian Public Health Association have changed our certification designation from Sanitary Inspector to Public Health Inspector and, whereas five of the ten provinces in Canada have amended their respective Public Health Acts to read Public Health Inspector in place of Sanitary Inspector, be it therefore resolved the Ontario Branch, Canadian Institute of Public Health Inspectors at their Annual Meeting respectfully request that representations be made to the Minister of Health to have the designation Sanitary Inspector in the Ontario Public Health Act changed to read Public Health Inspector.
6. Resolved that the directors give consideration to presenting a change in the By-Laws which would enable the Branch to elect councillors on a ward system, one from each of the Conference areas as detailed in the zone map, thus providing eight councillors representing the eight areas.

Moved by D. Morrow, seconded by R. Mahood, that in consideration of three years of faithful service to our Association as editor of our Newsletter we present B. Reilly the sum of fifty dollars as a small token of our appreciation of the great amount of work and devotion he has expended on our behalf. CARRIED UNANIMOUSLY.

Moved by J. Goold, seconded by L. Killoran, that an honorarium of fifty dollars be issued to Dave Plummer, 1965 Conference Committee Chairman for his expenses during this Conference. CARRIED.

D. Plummer, the 1965 Conference Chairman, reported that a total of 91 full and part-time delegates attended this Annual Conference, and that a final profit of \$1,000.