

1971 March

THE ONTARIO BRANCH



CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

NEWSLETTER



Return Postage
Guaranteed by:

G.A. Skipwith, C.P.H.I.(C),
94 Beech Street,
Collingwood, Ontario.

Lawrence A. Lychowyd,
8 Martinview Court,
ISLINGTON, Ont.

IMMEDIATE PAST PRESIDENT - James Sandul, 564 Danforth Avenue, Sudbury.
PRESIDENT - Bill Straughan, 211 Navier St., Barrie.
SECRETARY-TREASURER - Gordon Anderson, 2062 Clarence Drive, Sarnia.

COUNCILLORS 1970-72 -

K. Adams, 50 McKibbin Street, Port Arthur.
Ron deBurger, 135 Orsi Drive, Newmarket.
H. Ray Gibbon, 291 Prado Place, Windsor 16.
Ken Spencer, 15 Odessa Avenue, Etobicoke.
William W. Wright, 599 $\frac{1}{2}$ Regent Street, London.

COUNCILLORS 1970-71-

Stan Cowan, 665 Oriole Parkway, Toronto 12.
Roger Pacuette, 9 Birch Street, Garson.
James Watt, 496 Esther Street, Pembroke.
Charles Young, 23B Manitou Crescent, Amherstview.

March, 1971



EXISTING AND PROPOSED PUBLIC HEALTH INSPECTION PROGRAMS

Date: FEBRUARY 19, 1971.

Formal certification of Public Health Inspectors in Canada is relatively recent. In 1935 the Certificate in Sanitary Inspection (Canada) was established and it was attainable through a "learn as you work" method combined with evening classes. Another means of qualification, the correspondence course, was introduced in 1944. These avenues of entry into the field remained until 1953 when the Ontario Department of Health conducted the first full-time day program in Toronto. The Canadian Public Health Association accepted the day course and the correspondence as the written requirements for certification, a comprehensive oral examination and a field test were also required.

In 1963 Ryerson Polytechnical Institute in Toronto assumed control of the academic course from the Ontario Department of Health. The field examination was dropped but the oral examination was retained by the C.P.H.A. In 1967 Ryerson instituted the two year academic program and it along with the oral is currently accepted as the basic qualification for the Certificate in Public Health Inspection (Canada).

In 1970 a third year course was given at Ryerson for the first time in a day program (subjects had been available on a correspondence and extension basis) which will lead to a Certificate in Environmental Health Administration. Currently, 1970-71, there are 6 students engaged in the third year program. The Public Health Inspection Program staff at Ryerson conducts three correspondence courses, Food and Milk Sanitation (19 students) for those unable to attend the day course.

In response to a strong indication from people involved in public health inspection at all levels a fourth year program is now being developed. As the two year course has now become well accepted throughout Canada it is felt that it should remain the basic qualification level for the staff public health inspector for the foreseeable future. The third and fourth years are being considered as preparing qualified inspectors for supervisory positions.

It is certainly not inconceivable that as the complexity of the occupation increases, in time, a bachelor's degree will be considered as the basic qualification with a master's degree becoming necessary for supervision and administration.



In an attempt to keep pace with changing demands the Ryerson Course is in the process of being re-organized to correspond more closely with its general objectives which are:

1. To develop a person able to function effectively as a Public Health Inspector in a changing society. (TECHNICAL KNOWLEDGE)
2. To develop a person sensitive to people and situations. (Communications Skills, Psychology etc.).
3. To develop a person with a sound moral and ethical sense. (Philosophy, ethics, etc.)
4. To develop a person with a balanced general education. (Liberal Arts, Humanities etc.)
5. To develop a person who should be able to anticipate useful changes and influence such implementations.
6. To develop a person with a strong sense of community. (Sociology, Political Science etc.)

In summary, a person technically and intellectually competent to improve and safeguard our rapidly changing society.

To attain the above objectives the proposed semesters at Ryerson may be structured as follows:

SEMESTER 1	SEMESTER 2
OBJECTIVE - To provide the student with the basic technical tools (skills) applicable to Public Health Inspection so that he will be able to function adequately during the required field work term.	
SEMESTER 1	SEMESTER 2
<u>Required Courses</u>	<u>Required Courses</u>
Environmental Health (2)	Environmental Health (2)
Microbiology	Microbiology
Building Science	Building Science
Sanitary Engineering	Communications
Communications	Physical Education
<u>Electives</u>	<u>Electives</u>
1 of Humanities	1 of Humanities
	1 of Physical Sciences

REQUIRED FIELD WORK

Three months under supervision in a health agency to give the student an opportunity to learn by doing.

SEMESTER 3

SEMESTER 4

OBJECTIVE - To add general concepts and principles of public health practice and to elaborate on the basic technical skills acquired by the student in the first two semesters and the field work.

SEMESTER 3

SEMESTER 4

Required Courses

Environmental Health (2)

Ecology

Electives

2 of Social Sciences

1 of Humanities

Required Courses

Environmental Health (2)

Ecology

Electives

2 of Social Sciences

1 of Administration

Once a student has successfully completed the 4 semester program and required field work he becomes eligible to sit for the oral examination conducted under the auspices of the Board & Certification of the Canadian Public Health Association. If the student succeeds he is granted the Certificate in Public Health Inspection (Canada).

THE ENVIRONMENTAL HEALTH ADMINISTRATION PROGRAM

Admission Requirements

1. C.P.H.I.(C)
2. Each application will receive individual consideration.
3. When necessary upgrading work may be required.

OBJECTIVE - To prepare a person to assume supervisory responsibilities

Required Subjects - EHA 1 & 2

Environmental Health (Food and Milk Sanitation)

Environmental Health (Environmental Pollution and Control)

Sociology

Personnel Administration

Economics

Elective

Administration

At present a certificate is granted upon completion of Semesters 1 & 2 of the EHA program.

A proposal is being prepared to add two further semesters to the EHA program which may consist of:

Required Subjects - EHA 3 & 4

- Environmental Health (Community Health)
- Environmental Health (Current Problems in Environmental Health)
- Political Science

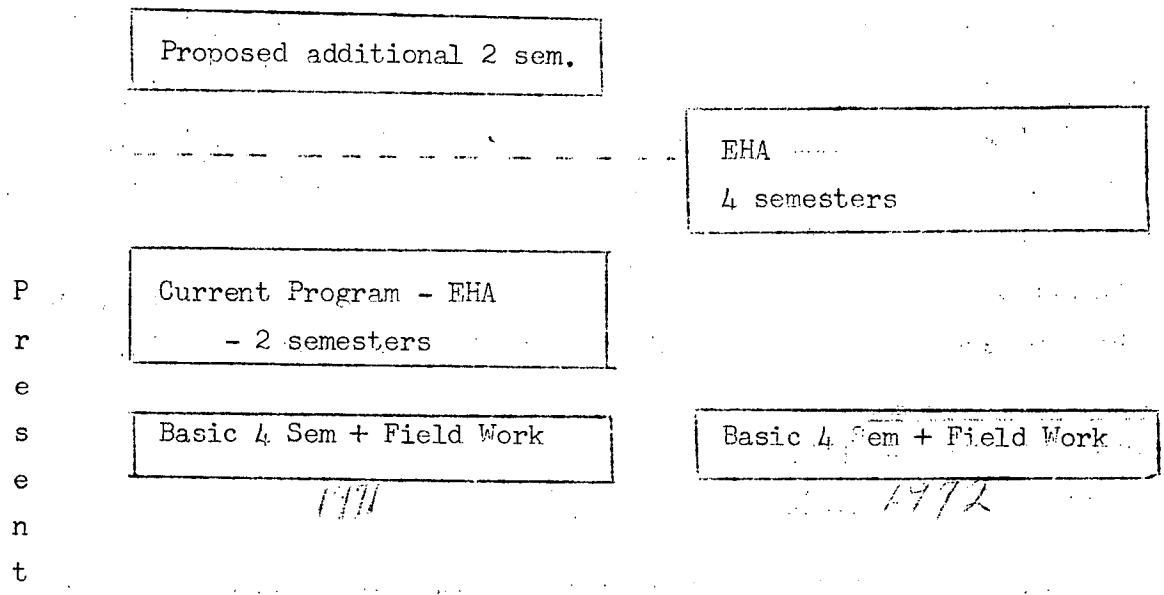
Electives

- 1 Social Science or Humanity option
- 2 Administration options

****PLEASE NOTE****

In order to obtain any Ryerson certificate, diploma a student must spend 2 academic semesters at Ryerson.

Diagrammatically the trend may be suggested:



Ryerson Polytechnical Institute is very interested in having your opinion or suggestions regarding this report on existing and proposed Public Health Inspection programs.

Please direct your correspondence to Mr. R. DeBurger, Ryerson Polytechnical Institute, 50 Gould Street, Toronto 2, Ontario.

INFORMATION ENVIRONMENTAL HEALTH ADMINISTRATION PROGRAM

1971 - 1972 Only

1. ADMISSION REQUIREMENTS:

- (1) C.P.H.I.(C)
- (2) Approval will be made on individual basis
- (3) Depending on the nature of the C.P.H.I.(C) program and courses taken thereafter, upgrading courses may be required to bring the candidate to the level of our present graduates.

2. PROGRAM

Six courses (subjects) over a period of two semesters are composed of:

- 2 Environmental Health - e.g. Food & Milk, Pollution Control
- 2 Social Sciences - eg. Urban Sociology, Politics, Economics
- 2 Administrative Courses - Personnel Admin, Accounting and Finance

Upon successful completion of the Program, students are granted a Certificate in Environmental Health Administration.

It is anticipated that this Certificate will prepare Public Health Inspectors for supervisory roles in governmental agencies and in local health units, but no guarantee of such employment can be implied.

3. FIRST SEMESTER CLASSES will commence Tuesday, September 7, 1971, and end Friday, December 10, 1971. Fall term Examinations will be held Monday, December 13 to Friday, December 17, 1971.

The dates for the second semester are not available at this time, but the term usually starts early in January and ends late in April.

4. FEES AND EXPENSES

First Semester - \$159.00

Second Semester - 169.00

\$328.00

Approximately another \$100-\$150 will be needed to cover the cost of textbooks.

5. HOUSING

Accommodations for approximately 800 students is provided in three residences surrounding the main campus.

For information please write to: Weill-Mycik College,
Ryerson Polytechnical Institute,
50 Gould St.,
Toronto 2, Ontario.

For information please write to:

Housing Registry,
Students Union,
Ryerson Polytechnical Institute,
50 Gould St.,
Toronto 2, Ont.

6. ADMISSION PROCEDURE

- (1) Complete the Ryerson Application Form according to instructions and submit as soon as possible. Day programs must have a minimum of 15 students. (NOTE: Application Forms are available at the REGISTRAR'S OFFICE)
- (2) Enclose with the application form the transcripts of post C.P.H.I.(C) Courses previously taken, showing the individual marks achieved in each course, and preferably a course outline.
- (3) Applicants approved for programs are required to confirm their intentions to attend Ryerson by submitting a \$60.00 deposit, which is credited towards the term's tuition fees.

7. FINANCIAL ASSISTANCE

Consult your Medical Officer of Health about sponsorship and the possibility of financial assistance. Otherwise personal arrangements will have to be made, including earlier application for P.O.S.A.P. (Province of Ontario Student Assistance Program. Information may be obtained from Miss Mary McArthur, Ryerson Financial Aid Officer, 50 Gould St., Toronto 2, Ontario.

MINUTES - CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS ONTARIO BRANCH AREA #1

Date: October 24, 1970
Venue: Chatham, Ontario.
Attendance: 17 members

The meeting was called to order at 10:45 a.m. Mr. R. Carson, C.P.H.I.(C), Regional Consultant, spoke on Recent Developments in Area Meetings. Topics covered were:

1. Specifications for uniformity in domestic septic tank construction. Report accented by Senior Inspectors and could be adopted in 1972.
2. Coming committee on Swimming Pool Regulations.
3. Maintenance of Property and Housing Standards - advising this be incorporated in the Health Services Act. Copy of booklet "Maintenance of Property- Ontario Provisions will be basis of discussion at next Senior Inspectors meeting.
4. List of 26 (9 minute) Food Films given. These and dishwashing cards available from the Regional Consultant.
5. Booklet "Guidelines for Food Service Personnel" were distributed. Comments and criticisms on same asked for, from inspectors.
6. Health Protection Act to go before House in February 1971. Information will be relayed to members then.
7. Regional Consultants were recently asked to inspect Ontario Hospital Schools and Correctional Institutions.

- c. Although verbal warnings were given during survey, recommends that written ones be given in the future. R. McGrain motioned that report be given to R. Carson for Food Committee --- this was seconded by T. Sly and carried.
3. D. Sullivan then spoke on "First Aid Kits in Swimming Pools" His discourse showed that:
1. Some items in kits unlabelled.
 2. Absence of the strength of some products on labels.
 3. Laymen are left to diagnose and treat illness.
- He closed with this opinion: "Rapid Transport to hospitals now available, so why jeopardize peoples health or put responsibility on guards (some 16 years old) who could face legal action."
4. H. Goodfellow spoke on "Dry Cleaners in Shopping Complexes" He demonstrated that:
1. Faulty installation often cause escape of fumes to adjoining premises.
 2. Plans may not carry wrong arrangements as installations may have been done after erection of building.
 3. When services being installed, insist on proper arrangements, as can be controlled through licensing.
 4. Ontario Department of Health has issued Data Sheet on coin operated laundromats.

Following the speakers the group discussion on "Benefits of Area #1 Meetings," commenced. This attracted a lively discussion and the President P. Reaburn noted that there was lack of attendance at these meetings. He queried if this was due to the adherence to week-end meeting and suggested a change to mid-week meetings.

R. McGrain envisaged, M.O.H. and Board involvement re time off and expenses, if this were achieved. Some members thought it could be tied in with the institute meetings. R. Gibbon motioned that the Regional M.O.H. be contacted and asked for med-week Area Meetings, and that all Inspectors be allowed to attend. This was seconded by R. Beland and carried.

Some members were then interviewed by the Press and photographs were taken for the local newspaper.

SUGGESTION FOR NEXT MEETING

1. Report from G. Anderson on Swab Kit Labelling.
 2. Full report on Septic Tank Construction.
 3. Full report from R. Gibbon re possibility of mid-week meetings. Letter to be sent by him to W. Straughn seeking permission from Regional M.C.H. for such meeting.
- Letter to go to Sarnia Health Unit requesting the holding of the next meeting there. If unable London will be host.
- Time and date to be decided by host.
- The meeting was then adjourned at 4:15 p.m.

L.C. Coates,
Secretary.

MINUTES OF PUBLIC HEALTH INSPECTORS FROM AREA 2 MEETING
CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS
ONTARIO BRANCH

A meeting was held on December 9th., 1970, at the Rickshaw Restaurant Tavern, 356 No. 8 Highway, Stoney Creek, Ontario.

Following a 6:30 p.m. dinner, elections were held and Frank Shimoda was nominated Chairman by Al Tomlinson and Ross Campbell. Ron Zinkewich was nominated Secretary-Treasurer by Ross Campbell and Dave Birnstill.

The minutes from the previous meeting were read and adopted.

A question was asked concerning resolutions submitted to the Canadian Institute regarding Health and Safety aspects to all bathing areas upon fee payment. Al Chaisson and Bill Straughan said they would make inquiries and report back at a later date.

A informal discussion panel looked at the P.H.I. in 1980 in regard to where he was, is today, and where he is going.

Jack Ormazad
Marg. Wayland
Bill Straughan
Ken Spencer

Chief Inspector, Niagara Region
Peel County
President, Ontario Branch, O.P.H.I.
P.C.O.

The panel was thanked by our new Chairman and the meeting was brought to a close.

Ron Zinkowich
Secretary Treasurer
Area 2.

*****ATTENTION*****

*****ATTENTION*****

Please note that Major O'Hara's study of Project 605-7-369, Environmental Health Study, P.H.I. - 1968, is available free from C.P.H.A., 1255 Yonge St., Toronto 7, Ontario.

CHECK YOUR VISION

Are you having trouble with your vision?

Do you find your arms too short to properly focus your newspaper?

Are distant objects often blurred?

If so its time to have a check up.

The optometrist will probably explain your trouble as a natural part of growing older. He may insist you have more regular check ups to be sure your distant and close up vision are in proper perspective.

Many people have faulty vision yet are unaware of their problem. They go blindly along failing to see life's opportunities, and it's beauties. Or they see no future, have no goal or objective, and see only the present.

A local policeman standing on the corner once cold morning was pacing up and down to keep warm, he constantly looked right and left, always alert for wrongdoers. A little old lady in shabby thread baren coat, in passing the policeman, stooped down and hurriedly picked up an object from the street. Certain that she had found money or other valuables, the policeman grasped her arm and said, "what did you find, hand it over", timidly she replied, "oh it was nothing officer" still he insisted she produce her find. Taking a shiny object from her pocket she said, "just a piece of broken glass, I thought it might cut the children's feet."

The policeman should check his close up vision .

Again on a stormy morning I stood on the corner waiting for the light to change. On the opposite corner a local clergyman was also awaiting the green light. By his side two small children, holding hands and whispering together, were confused as to when to cross. The clergyman appeared deep in thought perhaps reviewing next Sunday's sermon, or planning how best to portray to his people God's goodness. The light changed and without a glance at the children or an offer of assistance he crossed the windy street.

Another person with faulty vision.

Life is full of people who can not see clearly, they may have a goal and be able to see distance clearly, yet cannot see the daily tasks at hand. Or again the close objects may fill their entire vision, and they can not see the prospects for the future.

I read of a man who arose early and looking out the window shouted he could see a bear in the bush on a distant hill, but upon closer investigation was disappointed to find only a louse in his eyebrow. The closeness of the object distorted the distance.

With the passing years, an organization, like an individual, may develop faulty vision.

We may devote all our time and energies to the every-day tasks permitting them to obscure the greater goal toward which we should be moving.

Or we may be looking to tomorrow for new and larger fields to undertake failing to see the worthwhile things close at hand. At this beginning of a new year we should pause and take stock. Are we seeing clearly our place in life's plan, carrying out our daily tasks with enthusiasm, yet looking ahead with confidence prepared to meet the greater challenge of tomorrow.

Mr. E. Wood, C.P.H.I.(C)

Editor's Comment

Best of wishes to Mr. Elmer Wood on his recent retirement from the Simcoe County District Health Unit after 21 years of service. I feel his article on vision is very appropriate for us, still in the field, to remember while we are performing our duties.

JOKE

The four-year-old was absolutely fascinated with his grandfather's false teeth. After staring transfixed while they were removed for brushing and replaced, he asked to have the process repeated. The obliging grandfather did it several times for the youngster, then asked, "Now what?" The child's eyes shifted momentarily and he said, "Take off your nose."

A meeting of the Ontario Branch Committee, Canadian Institute of Public Health Inspectors, was held at the Anndore Hotel, 15 Charles Street E., Toronto, on Saturday, March 6, 1971, commencing at 10:20 A.M., with the President, William Straughan, in the Chair.

PRESENT: K. Adams, G. E. Anderson, R. deBurger, H.R. Gibbon, J. Sandul, W. Straughan, W. Wright and C. Young.

BY INVITATION: I. Boyko and A. Tomlinson, 1971 Conference Committee and Newsletter Editor J. Skipwith.

APOLOGIES FOR ABSENCE were received from S. Cowan and K. Spencer.

Moved by J. Sandul, seconded by R. Gibbon, that the Minutes of the Meeting held January 9, 1971, at the Anndore Hotel be accepted as circulated. CARRIED.

1971 CONFERENCE: The Hon. Thomas Wells has confirmed his acceptance as the Keynote speaker, however, with the recent change in the Minister's portfolio, it is not known whether this commitment will be met. To be clarified, Branch Committee members pictures are still required for the Program. Ivan Boyko has assumed Conference responsibilities that were being handled by Ross Campbell, who has left Hamilton-Wentworth Health Unit. Conference Committee are ordering some minted coins, being struck to commemorate Hamilton's celebration of 125 years as a City.

PRESIDENT'S REPORT: A number of items of interest have arisen since our meeting of Jan. 9, 1971. The Canadian Restaurant Assoc. has asked for comments on their proposed "National Sanitation Code". I have met with Mr. Fearon, Dir. of Education & Member Services, and obtained additional copies from him for use in a group appraisal by the Inspectors taking the Envir. Health Admin. day course. The general consensus was that the Code was extremely well done and would be of great benefit to all concerned. Our recommendations and comments will be forwarded immediately.

The Dept. of Health has requested comments & suggestions on their proposed "Guidelines for Youth Hostels" & this also will be done immediately.

K. Pollit mailed me a copy of a letter to Mr. Spent, Sec. of Plumbing Advisory Comm. registering his opposition on behalf of the Institute to proposed amendments to Section 157a of the regulations concerning "modified toilets".

I have recommended 6 names of members of the Institute to sit on a panel at the upcoming Can. Public Health Assoc. Annual Meeting. The topic is "Public Health Inspector - Educator or Enforcer". I have spent several afternoons with W. MacDonald in the last couple of months dealing with items of interest to the P.H. Inspector.

K. Spencer advised me he would be unable to attend this meeting, but has offered to assist G. Skipwith with the running off of the Newsletter. I will recommend that Gerry discuss this further with Ken.

W. Straughan, C.P.H.I.(C),
President.

Moved by K. Adams, seconded by J. Sandul, that the President's report be accepted as read. CARRIED.

Secretary-Treasurer

Report

Directly after the last Branch Meeting, the 1971 calendars were obtained from the printer. These were mailed out to the membership, together with a 1971 "Dues Owing" envelope and a full membership Roster. I regret that two of our members in good standing were omitted through an error. They have been inserted here for publication in the Newsletter.

OMISSIONS

Farrell, Ronald G.	#7 - 1012 Yonge Street, Box 175	Walkerton
MacNeill, Dennis	25 Groff Street	Simcoe

ADDITIONS

Basarke, Inderjit S.	#610 - 485 Eglinton Avenue E.	Toronto 12
Dupuis, R.J. Gerald	1215 Daly Avenue	Cornwall
Fitzsimons, Peter T.	39 Euclid Road	Sault Ste. Marie
Fleming, Edward P.	340 Burton Street	Sudbury
Gagnon, J.L.R.	#706 - 50 Young Street	Hamilton 20
Mahaffey, Michael G.	118 May Avenue	Richmond Hill
Wellman, John C.	333 Niagara Street	Welland
Willmott, Peter W.T.	c/o Lambton Health Unit, 333 George Street	Sarnia

CORRECTIONS

Carleton, Robert K.	560 St. Clair Street	Chatham
Davies, Richard J.	Bayview Ave. N., R.R. #1	Richmond Hill
Kendall, Thomas J.	P.O. Box 384	Minden
Klatt, Michael J.	Box 128	Renfrew
Motton, Hank	1941 Wavell Street	London 36
Mundy, David	#D2 - 56 Maitland	Toronto 284
Porter, Donald J.	236 Indian Road	Kingston
Parkhouse, Peter H.	764 Haighton Road	London 62
Shum, Y.H.	#502 - 31 St. Dennis Drive	Don Mills
Wardell, Clayton P.	1011 Main Street	Port Dover
Zangari, Gerald		Nairn Center

Dues are coming in satisfactorily to date, with _____ now paid. Formal approval of new applications for Basarke, Dupuis, Fitzsimons, Gagnon, Mahaffey, Wellman and Willmott is requested.

Membership - Branch strength has now risen to 294, including our 6 Life Members, plus 2 Honorary Members. Each member of the Branch Committee is in receipt of the Provincial listing of Public Health Inspectors, plus a list of Inspectors with the Ontario Water Resources Commission. A request for information regarding Inspectors in Federal service, has not been acknowledged.

The lists provided are coded as follows: Names ticked are members in good standing, names with a year noted beside them indicates the delinquent year they will be required to pay, together with the current assessment, should they wish to rejoin the Institute. Names without any form of designation are presumed to have never been Institute members.

Since our last meeting a total of items of mail have been received, with mailed out. Correspondence will be reviewed with the Branch Committee, where action is indicated.

There is a possibility that a 3M Dry Photo Copier will become available to us, and I am requesting the authority to purchase same when a final decision is made.

FINANCIAL STATEMENT

JANUARY

Balance Forward 966.20

RECEIPTS

Credit from Bank re printing of new cheques	14.11	
1970 Conference Balance	233.49	
In-Service Training Course (1970)	700.00	
Dues	627.30	
	1,574.90	1,574.90
		2,541.10

EXPENDITURES

Printing of new cheques	8.21	
Newsletter	40.00	
Ontario Branch Committee Meeting	476.73	
National Dues	55.50	
Receiver General (Stamps)	40.00	
Gestetner (Canada) Ltd.	38.65	
Secretary-Treasurer Expenses	16.00	
	675.09	675.09
		1,866.01

BALANCE

FEBRUARY

Balance Forward 1,866.61

Receipts

Dues	804.30	
		804.30
		2,670.31

Expenditures

National Dues	42.00	
Bank of Nova Scotia (10 Canada Savings Bonds @ \$100.00 each plus interest)	1,025.90	
Haines Printing (Calendars and Envelopes)	82.32	
Service Charge	3.15	
	1,153.37	1,153.37
		1,516.94

BALANCE

15
Moved by C. Young, seconded by R. Gibbon, that the Secretary-Treasurer report be accepted. CARRIED.

Moved by J. Sandul, seconded by R. deBurger, that H. R. Gibbon, C.P.H.I. (C), Windsor, be appointed Chairman of the National-Provincial Conference to be held in Windsor in 1972, with power to add to his Committee. CARRIED.

Moved by G. Anderson, seconded by C. Young, that the Secretary-Treasurer be authorized to purchase a dry copy photo machine and paper supplies at a price not to exceed \$300.00. CARRIED.

Moved by J. Sandul, seconded by R. deBurger, that the Correspondence be filed for future reference. CARRIED.

Meeting adjourned for Lunch at 12:25 P.M., reconvening at 1:40 P.M.

DUPLICATION & EROSION OF DUTIES COMMITTEE REPORT: The following is a copy of a letter dated March 2, 1971 from K. Spencer to W. Straughan.

A draft questionnaire dealing with duplication of various public health inspectors duties has been forwarded for correction and approval to all provincial presidents and national executive members. Following review of all comments by Mr. Aubrey Ball, Executive Secretary, this questionnaire, together with a draft explanatory letter will be sent to Mr. Alastair Gillespie at the House of Commons. Mr. Gillespie, hopefully, will not have too much difficulty in passing the questionnaire out as the letter requests.

It is hoped that the questionnaire will be in the hands of various provincial governments and national departments by mid April. Mr. Gillespie is being asked to issue a deadline for return of the questionnaire.

A copy of all current correspondence has been forwarded to you as well as Mr. Gordon Anderson, Secretary-Treasurer.

Moved by K. Adams, seconded by J. Sandul, that in the absence of the Chairman, K. Spencer, the fragmentation report be accepted as read. CARRIED.

IN-SERVICE TRAINING COMMITTEE REPORT: This committee has been preparing two separate annual In-Service Training programs, the A Course entitled "Man in Environment" to be conducted at Waterloo University during the week of May 3-7, 1971; the B Course to be conducted May 17-19 inclusive, 1971 at Ryerson Polytechnical Institute is on the theme of Public Health Education.

Arrangements for the Waterloo program are being made by Mr. L. Dodgson along with Mr. Beveridge of the Extension Department at Waterloo. When all details are finalized the program will be mailed out to all members of the Institute. Arrangements at Ryerson have been completed. A copy of the proposed program at Ryerson is attached to this report.

R. deBurger, C.P.H.I.(C),
Chairman.

MONDAY MAY 17

- 8:30 - 9:00 Registration
 9:00 - 9:30 Opening Address - Dr. Best
 9:30 - 10:45 Public Health Education Philosophy - J. Keays and Staff
 (P.H. Education Branch, O.D.H.)
 10:45 - 11:00 COFFEE
 11:00 - 12:00 Education by Objectives - Miss Carrol Attridge, Course Director,
 Nursing Dept., Ryerson Polytechnical Inst.
 12:00 - 1:15 LUNCH
 1:15 - 2:00 Community Education Through Journalism - Journalism Dept.,
 Ryerson Polytechnical Inst.
 2:00 - 2:45 Community Education Through Radio-Television - R.T.A. Department,
 Ryerson Polytechnical Inst.
 2:45 - 3:00 COFFEE
 3:00 - 4:00 Panel Discussion

TUESDAY MAY 18

- 8:45 Meet at Room 205, 285 Victoria Street
 9:00 - 12:15 Audio-Visual and Library Resources Workshops
 12:15 - 1:15 LUNCH
 1:15 - 2:45 Formal presentations on various topics by members of the Public
 Health Inspection Staff, Ryerson
 2:45 - 3:00 COFFEE
 3:00 - 4:30 Evaluation of Educational Programs

WEDNESDAY MAY 19

- 9:00 - 12:00 Participants will be divided into seminar size groups to prepare
 outlines of an educational program for a specified audience
 12:00 - 1:15 LUNCH
 1:15 - 2:45 Group presentations - Each group should take approximately 10
 minutes to outline its approach and allow approximately 5 minutes
 for discussion
 2:45 - 3:00 COFFEE
 3:00 - 3:45 Further group presentations, discussion
 3:45 - 4:15 Closing exercises, program evaluation

Moved by C.L. Young, seconded by K. Adams, that the report of the In-Service Training Committee be accepted. CARRIED.

ASPECTS OF COLLECTIVE BARGAINING COMMITTEE REPORT: It is proposed, as discussed at our last meeting, that this report be the final one prior to a submission being made to our membership for their decision.

During the approximately two year life of this Committee I, with my fellow committee members during this period, W. Straughan, D. Birnstihl and W. Wright, have attempted to keep this Executive and our membership fully informed of the progress made in our attempts to accomplish the task we were presented. I sincerely trust that we have accomplished this purpose to the satisfaction of this Executive and the membership.

At our 1970 Annual Meeting two recommendations were passed pertaining to this Committee. These recommendations were as follows:

1. This Ontario Branch establish a two man Committee to discuss with the Canadian Union of Public Employees (CUPE) the steps to be taken for direct affiliation and report to membership through the newsletter their findings and final recommendation.

As you are aware this has been carried out. A small difficulty in semantics was encountered regarding the words "direct Affiliation". Since our last meeting with CUPE this has been altered to read "working alliance". The steps that appear logical to follow are quite simple with this Branch spearheading the campaign, in close co-operation with CUPE's Public Relations Department, to present all those agencies not represented by a union, with the facts, methods and steps to achieve legal representation. It is expected that the cost, etc. of this publicity campaign would be borne by the union involved.

2. The entire membership be given voice via written ballot, prior to affiliation being taken with any union by the Ontario Branch, Canadian Institute of Public Health Inspectors and that the Executive have power to deal with the decision of the membership and follow the majority decision.

It is felt that this recommendation is quite clear and straightforward. This most important decision for our Branch will be decided on by all of our membership by written ballot, prior to any formal move being made to any union.

Therefore, in closing this final report, it is recommended that the appended sheet be forwarded, by separate mailing, to all our membership for their indication by our Branch Secretary-Treasurer. The results of the ballot can then be published in our newsletter and the appropriate action taken by the Branch Executive.

C.L. Young, C.P.H.I.(C),
Chairman.

Moved by C.Young, seconded by W. Wright, that the report of the Aspects of Collective Bargaining Committee be accepted. CARRIED.

Moved by J. Sandul, seconded by W. Wright that the Branch Area Conference Committee report be tabled until the next Branch Committee Meeting. CARRIED.

Moved by J. Sandul, seconded by W. Wright, that K. Spencer be appointed to the Editorial Committee of the Newsletter. CARRIED.

Moved by R. deBurger, seconded by J. Sandul, whereas there is a recognized need to be made aware of the projected development of the Public Health Inspection field be it resolved that the Ontario Branch of the Canadian Institute of Public Health Inspectors:

- A. request the Ontario Department of Health to do a 5 year and 10 year projection of the need for Public Health Inspectors in Ontario.
- B. request the Ontario Department of Health to outline a proposed work load program projected over the next 5 and 10 years. CARRIED.

Moved by J. Sandul, seconded by K. Adams, whereas there appears to be a shortage of Public Health Inspectors in Ontario, be it resolved that the Ontario Branch Committee of the Canadian Institute of Public Health Inspectors request the Ontario Department of Health to promote the Public Health Inspector Course at Ryerson Polytechnical Institute to increase the 1972 enrollment. CARRIED.

Moved by R. Gibbon, seconded by R. deBurger, that the expenses of this Meeting be paid. CARRIED.

Moved by R. deBurger, seconded by R. Gibbon, that the next meeting of the Branch Committee be held on Saturday, April 24, 1971 at the Westbury Hotel in Toronto. CARRIED.

Moved by J. Sandul, seconded by W. Wright, that we do adjourn. CARRIED.
Time - 4:49 P.M.

.....
PRESIDENT

.....
SECRETARY-TREASURER

