

1972 October



*Canadian Institute of Public Health Inspectors*  
*L'Institut Canadien des Inspecteurs de la Santé Publique*

Established in 1913 — Fondé en 1913

Incorporated in 1934 — Incorporé en 1934

Return Postage  
Guaranteed by:

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128 Collins Street,  
Collingwood, Ontario.

G. A. Skipwith,  
11 North Street,  
BARRIE, Ontario.

Immediate Past President-William Straughan, 39 Roslyn Rd., Barrie  
President-James Watt, 496 Esther St., Pembroke  
Secretary-treasurer-Gerald Skipwith, 11 North Street, Barrie

**Councillors 1972-1974**

Ron deBurger, 135 Orsi Dr., Newmarket  
R. Cameron Glen, Ottawa-Carleton Regional Area Health  
Unit, 1827 Woodward Dr., Ottawa 5  
Ron J. Furlani-Box 272, North Bay  
Stanley Cowan, 665 Oriole Parkway, Toronto 12  
William Wright, 599½ Regent Street, London

**Councillors 1972-1973**

Gordon Anderson, 2062 Clarence Dr., Sarnia  
Philip Barton, 342 Clifton Street, Ottawa  
Roger Paquette, 9 Birch Street, Garson  
E. Whiteside, 36 Beckwith Rd., Etobicoke

October 1972



The 33rd Annual Branch Conference was held at the Sheraton Viscount Hotel, Windsor, Ontario on July 12, 1972, chaired by President J. Watt.

Role Call: J. Watt, G. Skipwith, W. Wright, W. Straughan, P. Barton, R. Baquette, E. Whiteside, R. deBurger.

Invited guests: C.F. Hartigan, President of British Columbia Branch  
Mr. Kitchens, Representative of Canadian Union of  
Public Employees.

Moved by A. Barrette, Seconded by \_\_\_\_\_ that the minutes of the meeting held in Hamilton be accepted as circulated. CARRIED

The main parts of the minutes were read for general information.

Letter from Mr. R. MacGrain withdrawing his name from the nominations was read and accepted with regret.

#### SECRETARY-TREASURER'S ANNUAL REPORT

This report is submitted on my activities as Secretary-Treasurer of the Ontario Branch.

The Branch Membership presently stands at 303 Active Members, 11 Student Members, 7 Life Members and 2 Honourary Members.

All letters received and replies where required have been made and are on file.

An insurance policy for fire and theft was obtained this year to cover the Branch's equipment and supplies stored in my residence.

A financial statement for the financial year 1971 had been prepared and circulated through the Newsletter earlier this year. I have a record of this statement on file, and if any member by chance failed to see it, may come forward at the end of the meeting if he or she so wishes.

The Branch books were very capably audited by Messrs. H. Schaub and R. Campbell and the copy of their Certificate is also on file and available.

The following financial statement for the period January 1st, to May 31st, 1972 has been prepared as an interim report to the membership to show the Branch's financial position.

There has been no change in the investments of the Ontario Branch which resulted from the Sudbury Conference.

I have prepared a financial statement for the In-Service Training Course for your information in the possibility there may have been some misunderstanding resulting from the discussion on this topic at the last Branch Conference in Hamilton. I have purposely used the same format for the statement as had been used in previous

statements.

FINANCIAL STATEMENT  
GENERAL FUND  
INTERIM REPORT

January 1st to May 31st, 1972

January 1, 1972 Balance forward \$2395.89

Receipts  
Dues \$1871.75  
In-Service Training Course 1940.00  
3811.75  
\$6207.64

Expenses  
National Dues \$1462.00  
Committee Meeting Expenses 955.12  
In-Service Training Course 531.37  
Honourarium - Secretary-Treasurer 200.00  
Secretary-Treasurer's Expenses 195.06  
Newsletter Expenses 120.00  
Insurance Policy 16.50  
Bank Service Charge 1.00  
3481.05  
Balance - Per Ledger \$2726.59

Liabilities  
In-Service Training Course \$550.00  
National Dues 151.00  
701.00  
Balance \$2025.59

Investments  
Canada Savings Bonds - 1970/71 Series \$1500.00  
Maturing November 1, 1981  
Lampton Loan and Investment Company  
8 3/4% Debenture, Maturing October 30, 1973 500.00  
Total Investments \$2000.00

FINANCIAL STATEMENT

In-Service Training Course

Interim Report

as at May 31st, 1972.

January 1st, 1972 Balance forward \$3233.12

Receipts 1990.00  
\$5223.12

Expenditures  
\*Balance \$576.37  
\*Balance \$4646.75

In-Service Training Course \$4646.75  
General Fund (Overdraft) 1920.16  
Balance on Hand \$2726.59

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\* There is an account payable of \$550.00 for the In-Service Training Course "B" which had not been finalized at May 31st, 1972 but paid in June.

My first year as Secretary-Treasurer has been extremely interesting and informative.

I feel that the efforts put forth, be the Committee as a whole have been very much worthwhile for the Public Health Inspector. In this day of rapid change, particularly in our field, which I view very optimistically the Institute must play a very positive role. This positive role which must be taken will involve more time and effort on the part of the Committee Members. It will also involve more money for its operation which has been indicated by the notice of motion to raise the dues. It is like anything else, the deeper you become involved, the more that is involved totally.

I feel I would be very amiss not to acknowledge the advice and assistance that has been given to me by all members of the Committee during this past year.

All of which is respectfully  
submitted

Gerald Skipwith, C.F.H.I.(C),  
Secretary-Treasurer  
Ontario Branch.

MOVED by J. Goold, seconded by G. Anderson that the report of the Secretary-Treasurer be accepted as presented to the Annual Board Meeting. CARRIED

President J. Watt expanded verbally on his report presented to the National Meeting on July 10, 1972.

There was some discussion on the employment of unqualified personnel and President J. Watt explained what the Institute was endeavouring to do through the creation of two new committees. These committees are Registration/Licencing of Public Health Inspectors and Philosophy, Objectives, Duties of Public Health Inspectors.

ANNUAL REPORT

ONTARIO BRANCH

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

On behalf of my Branch Committee and members of the Ontario Branch, I am pleased to report on activities for the period July 1971 to June 1972.

Members of the Branch Committee have attempted to adopt a more positive, promotive attitude during the last year. As a result, the name of one committee was changed from 'Fragmentation & Erosion of Duties' to 'Role, Expansion & Promotion'.

Four new committees were set up for specific purposes.

1. A committee to review and re-assess the aims and objectives of the Ontario Branch Committee.
2. A committee to prepare a philosophy of public health inspection and to formulate objectives and duties of the public health inspector.
3. A committee to explore the possibilities of licencing or registration of public health inspectors in Ontario.
4. A committee to work with a committee of the Association of Supervisory Public Health Inspectors; hopefully resulting in a successful amalgamation or association of our two separate groups.

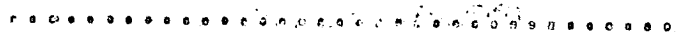
ONTARIO BRANCH CONFERENCE

The present Ontario Branch Committee was formed as a result of an election held at our Annual Conference in Hamilton in September, 1971. Mr. Al Tomlinson and Mr. Ivan Boyko co-chaired this conference and as expected, this function was a success both from a meeting and a financial point-of-view.

IN-SERVICE TRAINING COMMITTEE - R. deBurger - CHAIRMAN  
LLOYD DODSON - SECRETARY  
TED WHITESIDE

The In-Service Training Committee was actively involved in the planning preparation, and presentation of two courses this past year. Course "A" - 'Management Concepts and Techniques in Public Health' at Fanshawe College (London) drew 31 participants and Course "B" - 'Environmental Health and The Law' and 'Institutional Health' at Ryerson Polytechnical Institute, (Toronto) had 43 registrants taking part.

This was the 12th Annual In-Service Program and from all available indications, it appears as if it was very well received. Participating inspectors are to be commended for their very active involvement in both courses. It augurs well for the future of the Public Health Inspector that such a keen interest is taken in the 'refresher' seminars.



NEWSLETTER EDITOR - G. SEVERIN

A Newsletter has been produced by G. Severin following each meeting of the Ontario Branch Committee. This year a new format was introduced in an attempt to create greater interest and appeal. The newsletter provides a vehicle by which communication to the membership is feasible. A tremendous amount of time and effort is required to provide this facility.

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MEMBERSHIP - GORDON ANDERSON

The membership of this Branch according to our Secretary-Treasurer's record shows 303 active members, 11 student members, 7 Life members and 2 honorary members. Of particular interest here is the 11 student members that have seen fit to join our 'Institute'.

Represented in our membership are inspectors employed in industry, Federal Departments and Provincial Ministries, including Environment, Natural Resources, Health, The L.L.B.O., and of course local health agencies.

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BY-LAWS - ROGER PAQUETTE

Roger Paquette has considered our Branch By-Laws and has recommended amendments that will be placed before our Annual Meeting at the conclusion of this National Conference.

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NOMINATION - PHILIP BARTON

Philip Barton has been responsible for providing slates of candidates for both National and Branch elections. We feel that Ontario is presenting a creditable slate for National office and we are confident that if this slate is elected, the Institute will be well served.

An election will also be necessary to determine the candidates that will form the Ontario Branch Committee at least in part, for coming two years. As reported last year, this Branch has elections every year with half the committee being elected for a two year term. This staggered arrangement, I believe is proving successful.

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SALARY SURVEY - PHILIP BARTON

This year, a survey will not be carried out by this Branch to determine salaries and benefits paid to inspectors throughout the province. The survey will be conducted by officials of the Ministry of Health and will be made available to our membership through this Branch.

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AREA MEETING - KEN ADAMS

Although inspectors in all areas are not meeting regularly, most are. Ken Adams has spent a considerable amount of time on this project. Most areas meet twice annually to discuss subjects of mutual concern, hear speakers on chosen subjects and advance the cause of the Institute. This year, our membership will be asked to approve a by-law amendment to change existing area boundaries to coincide to provincial regional districts.

ASPECTS OF COLLECTIVE BARGAINING - BILL WRIGHT

Bill Wright has continued the work of last year with regard to collective bargaining. Certain snags and difficulties are sure to be encountered and Bill is working with C U P E officials in an attempt to work out acceptable terms.

.....

ORAL EXAMINATIONS C.P.H.I.(C) - RYERSON GRADUATES - 1972

This year, seven members of the Ontario Branch participated as 'Oral Examiners' for forty-one candidates.

This Branch made comment on the present field training arrangements to the Board of Certification. Certain recommendations were offered which we feel will benefit the candidate before his oral examination and subsequently, the employer of the graduate.

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ROLE EXPANSION AND PROMOTION - KEN SPENCER - TED WHITESIDE

A recipient of a C.P.H.I.(C) it is felt has qualifications for a number of vocations other than with a health agency. In the past, no real effort has been put forth to acquaint prospective employers of qualifications and attributes of our members.

In efforts to expand employment opportunities for the recipient of C.P.H.I.(C) Ken Spencer and Ted Whiteside have written and met with a number of key personnel in different departments of the federal and provincial governments. This is the first year of operation for this committee and we feel a good deal of ground work has been laid for future committees promoting this interest.

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HISTORIANS - LARRY LYCHOWYD

Larry has continued in his position of 'Branch Historian' and has been successful in obtaining and preserving many photos, bulletins and accounts of Branch activities from years gone by and the present. We are extremely pleased with Larry's efforts on our behalf. The fruit of his effort is proving to be a very popular attraction when displayed at annual meetings.

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AUDITORS

In view of a recent amendment to the Ontario Branch By-Law, we are no longer required to audit our books using the services of an Audit Firm. Last year Messrs. Howard Schaub and Ross Campbell provided us with an audit of the Branch Books, and a saving of expenditure. The efforts of these gentlemen should be acknowledged not only for this task but for interests demonstrated so well in the past.

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GENERAL

Since the last National Annual Meeting, this Branch participated (mostly through Past-President Bill Straughan) in drafting of 'Guidelines for Public Health Inspection'. This project was initiated by the Ontario Ministry of Health and our Branch is happy to have had the opportunity to participate in discussion and the formulation.

A great deal of time and a number of meetings were devoted to the consideration of possible action which could be initiated to effectively deal with a problem of unqualified personnel functioning as public health inspectors in a health unit. Although this problem has not been resolved, we have reason to be optimistic that the situation will be righted.

The Ontario Branch Committee has studied the National Restaurant Association's draft "Sanitation Code" and through Ted Whiteside, who compiled the comments of Committee members, made comment to that organization.

The Ontario Branch is proud to be part of the Canadian Institute of Public Health Inspectors, and we look forward to the future, working with member branches in efforts to maintain and assure a strong meaningful National organization which may be called on, and speak out on matters of environmental health.

RESPECTFULLY SUBMITTED

JAMES M. WATT, PRESIDENT  
ONTARIO BRANCH

MOVED by J. Sandul, seconded by G. Anderson that the President's Report be accepted as presented in the National Meeting July 10/72.  
CARRIED

Report of Committee - Aspects of Collective Bargaining

Our 1971 Annual Meeting carried the following resolution:

That this Committee work in close liaison with C.U.P.E. to gain representation for all health agencies and all staff eligible for inclusion in each bargaining unit.

This committee experienced some difficulty in the latter part of 1971 in attempts to arrange a meeting with C.U.P.E. representatives. Early in 1972 C.U.P.E. advised that they were not able to assign anyone to work directly on Public Health Inspector organization due to increased organization activities in the province, but that local representatives who service existing contracts in the various areas would be available, as their time and work loads permitted them, to assist the employees in the unorganized units to achieve bargaining rights with their employers.

On April 4, 1972, a meeting was held with the Canadian Director of Organization, Mr. J.F. MacMillan, from Ottawa, and the Ontario Director. The first request for information was received at this meeting.

1. The names and addresses of all inspectors working in unorganized units and,
2. Information written by this committee to be printed and circulated by C.U.P.E.

The first point was completed and made available.

It was noted here that 54.5% of all eligible inspectors working in the 43 agencies, are organized under C.U.P.E. to date of January 1972.

The second was in the process of being formulated when our Minister of Health made his frightening remarks early in May.

Since Dr. Potter's remarks were printed, three meetings have been held with Mr. Frank Kitchen, Assistant Director of C.U.P.E. for Ontario.

The following letter has been prepared for mailing to all appropriate inspectors in Ontario and in particular to inspectors in as yet unorganized units. It is hoped that it will generate a lively discussion at this meeting.

Recent political actions and speeches leave little doubt in the mind of the astute listener that the role of public health is to be radically changed. These changes could range from sound beneficial moves to the virtual elimination of our jobs. We could very readily be split up and swallowed by other organizations so that previous positions will no longer exist.

A new era is approaching, new challenges face us, new opportunities await us - only if we are prepared to unite. We must not get discouraged; we must be prepared to work additional hours of our own time for public relation work and community betterment.

Our caliber of work must be improved; our scope enlarged. Our professional training must be a continuing thing - in this era of technological change we must not lag - we must lead!

If we are prepared to adjust to existing conditions, to actively work, to take the extra step then logically we need not fear for the future. In this era of "let the other fellow do it" and "pass the buck", the discipline which is prepared to accept responsibility and fulfill their role and obligation need have no fears.

Doing the job is important but we must be sure that we can effectively present our viewpoint to justify our position. Our own union must be the answer.

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The old proverb "united we stand, divided we fall" never applied to our position more than it does now. If we are to survive we must organize. The person who hopefully feels that there will be a job for him no matter what happens could be in for a very rude surprise.

Our constantly changing World requires changed approaches, viewpoints, organizations and achievement and we must have a voice in these changes. We must be in a position to effectively support our position and to ensure that reformation is beneficial to the public health team and the people they serve.

We, as public health inspectors, are the only members of the public health team who are trained solely for the public health function. Doctors, nurses, veterinarians, engineers and clerical staff all have training which enables them to take other positions. We are particularly vulnerable and must be organized, co-ordinated and united in our approach.

Your Institute, which is the only organization existing solely concerned with your interests, investigated on your behalf the possibility of having a single body to co-ordinate the public health inspectors in the labour market and provide for uniform collective bargaining with employers across the Province. A report was made to members of the Institute in Ontario and they were given voice via written ballot. The final count showed that of those replying, 130 were in favour, 25 opposed for an 82.16% majority in favour of affiliation with C.U.P.E. (Due to a problem in semantics with C.U.P.E. the words "Direct affiliation" were altered to read "working alliance") as the only logical body to perform this function.

In the event of a provincial take-over, the public health inspectors only hope of having any voice in the matter, lies with C.U.P.E. Company unions such as C.S.A.O. can do little or nothing to prevent hardship and to give any degree of self determination in the take-over. Right prevails much better if you have the power to back it up.

We must have the choice of having our own union to represent us and the only union in a position to do this effectively is C.U.P.E. Your support is urgently needed in this project. Over 50% of our total numerical strength in Ontario is now represented by C.U.P.E. Make it 100% to give us the strength we need to negotiate powerfully and assure that political manoeuvring will not erode our position to the point that our traditional role disappears.

Strong C.U.P.E. representation will only be possible if we are prepared to actively support a proven organization with your interests in mind. Either directly or indirectly C.U.P.E. has helped every inspector in Ontario to better working conditions and monetary rewards. We have a just cause but must be in sound position to present it effectively and so help determine our future. C.U.P.E. is our answer and now is the time; tomorrow may be too late!

It has become all too evident that we must all take an active

interest in encouraging the inspectors working for unorganized units, to organize their fellow workers and apply for certification under the legislation provided by the Labour Board of Ontario. This Committee and C.U.P.E. stand ready to assist and answer queries. It would appear that in the time remaining, and it is short, your assistance is required and necessary.

W.W. Wright

MOVED by J. Goold, seconded by L. Lychowyd that the report of the Committee investigating the Aspects of Collective Bargaining be accepted as presented to the Annual Branch Meeting. DEFEATED

Mr. Kitchens, representative of C.U.P.E. was present to answer questions from the membership

#### IN-SERVICE TRAINING COMMITTEE - ANNUAL REPORT

The In-Service Committee was actively involved in the planning, preparation, and presentation of two courses this past year. Course "A", 'Management Concepts and Techniques in Public Health' at Fanshawe College (London) drew 31 participants and Course "B", 'Environmental Health and the Law' and 'Institutional Health' at Ryerson Polytechnical Institute (Toronto) had 43 registrants taking part.

This was the 12th Annual In-Service Program and from all available indications it appears as if it was very well received. Participating inspectors are to be commended for their very active involvement in both courses. It augurs well for the future of the public health inspector that such a keen interest is taken in the 'refresher' seminars.

R. deBurger

Chairman,

In-Service Training Committee

MOVED by R. deBurger, seconded by WM. Beckett that the report of the In-Service Training Committee be accepted as presented. CARRIED

#### MEMBERSHIP ANNUAL REPORT

Membership in the Ontario Branch, as of May 31, 1972 stands as follows:

295 active members  
7 life members  
2 honorary members

11

10 Student members

Considering that Ontario Health Department officials place the number of Public Health Inspectors with Health Units, Departments and Provincial service at about 500, it can be realized that the Institute constitutes but a bare majority of Certified Inspectors in the Province. Of the 295 members we have representatives in industry, Federal Departments, O.W.R.C., now the Ministry of the Environment, L.L.B.O., etc.

It has not been possible to solicit members from the 1972 grads of the Ryerson Course. To date, the Board of Certification, C.P.H.A. has not officially notified us of the successful candidates. Thus, in fairness to these grads, it is proposed that they be solicited on or about October 1, 1972, when they would automatically be eligible for 1973 dues credit.

A free and full flow of communication with the membership is seriously restricted by the failure of those members to advise as to address changes. If you are one such, I implore you to provide me immediately with that information".

Gordon E. Anderson, C.P.H.I.(C)  
Membership Chairman,  
Ontario Branch,

MOVED by G. Anderson, seconded by T. Elliott that the Membership report be accepted. CARRIED

AIMS & OBJECTIVES COMMITTEE REPORT JUNE 21, 1972  
Annual Report

I have been asked to define the aims and objectives of the Ontario Branch Canadian Institute of Public Health Inspectors and to this end, recourse has been made to the following material:

- (1) Constitution and By-Laws
- (2) Code of Ethics
- (3) "In the Beginning" - A resume of chronological Events pertaining to the Canadian Institute of Sanitary Inspectors (1961) written and compiled by Alex Cross, C.P.H.I.(C)
- (4) The Canadian Institute of Sanitary Inspectors' Organizational Outline - (1963) by L.A. McCreesh, C.P.H.I.(C)

It can safely be concluded that the aims and objectives of the Canadian Institute of Public Health Inspectors are **more** clearly defined in these documents than I could ever presume to elaborate upon. These can be best described as our idealistic or motherhood type of aims and objectives which cannot be contested too strenuously.

The Ontario Branch, while governed by these wide and general terms of reference must set realistic aims and objectives that will enhance the image of all Public Health Inspectors and make this organization meaningful and effective when speaking on their behalf. It also is apparent that in order to achieve this degree of effectiveness the involvement of all Public Health Inspectors is imperative.

The challenges confronting the traditional Health agencies, which ultimately affect the Public Health Inspector have never been greater nor has the opportunity for the Public Health Inspector to diversify been more evident. Members of the Canadian Institute of Public Health Inspectors have risen to the occasion by endorsing and promoting the educational aspects of Public Health Inspectors to meet these challenges and the number of Public Health Inspectors gaining employment in other than the traditional Health agencies continues to grow each year.

Although the role of the Public Health Inspector is expanding to include these new fields of employment, the traditional Health agencies, not unlike other governmental bodies, are undergoing a period of transition as can be evidenced by the promotion of items such as guidelines to more clearly define areas of responsibility.

The aims and objectives of the Ontario Branch should therefore, be directed to promoting the new image of a highly trained professional person and encourage the early recruitment of these people into our ranks. The promotional aspect should further be concerned with employment opportunities not only in the traditional Health agencies but in the wide spectrum of all employment avenues and serve to emphasize the need of a common bond between all Public Health Inspectors.

To properly develop and implement action to pursue these aims and objectives will, no doubt, prove to be costly; however, can we afford to do less if we are to truly represent and speak effectively on matters pertaining to the welfare of all Public Health Inspectors? We therefore, can expect some significant changes in attempting to derive revenues in the future if we are to seriously entertain promoting these realistic aims and objectives.

The dilemma precipitated by problems associated with education, fragmentation, duplication, erosion of duties, unqualified help etc. that the Ontario Branch faces in defining aims and objectives is not too unlike the situation mentioned in the following memorable quote:

"The objective of all dedicated Ontario Branch committee members should be to thoroughly analyze all situations, anticipate all problems prior to their occurrence, have answers for these problems and move swiftly to solve these problems when called upon .....

However .....

"When you are up to your ass in alligators it is difficult to remind yourself that your initial objective was to drain the swamp."

Let us hope that in our deliberations to promote and enhance the image and opportunities of Public Health Inspectors, we will never lose sight of our main objectives which are contained in the documents mentioned earlier in this preamble.

Respectfully submitted,

R.G. Paquette  
Aims and Objectives  
Committee Chairman

MOVED by R. Paquette, seconded by J. Sandul that we adopt the committee report of the Aims & Objectives committee as presented.  
CARRIED

ROLE EXPANSION COMMITTEE ANNUAL REPORT

As chairman of the Role Expansion Committee for the Ontario Branch, may I submit a final term summary report on the findings of this committee as a result of its communications with several government departments. I would also like to add several of my own comments.

In all discussions that have taken place, it is clear that there is a need for the services of the individual with the academical background and experience of the public Health Inspector. This is evident in talking to members of the Health Protection Branch of the Department of Health and Welfare, as well as two Divisions of the Provincial Department of Environment.

It is evident, however, that additional qualifications of a specific nature are desirable to enhance the benefits of employing the "Public Health Inspector" in a specific field of work.

It is recommended, therefore, that our committees dealing with professional development discuss, in more detail, additional study requirements proposed by each of these various government departments. These committees should then announce their recommendations to the membership for the benefit of those who wish to pursue employment outside of the typical "public health" field.

I have been personally aware of job openings in the food processing and food handling field which I believe could have been filled by holders of the CIPHI (C). It is recommended that this Branch of the Institute or members of the Institute advertise for such job openings in appropriate trade magazines or journals.

Respectfully Submitted,

K.G. Spencer,  
Chairman.

MOVED by E. Whiteside, seconded by John Goold that the report of the Role Expansion Committee be accepted as presented. CARRIED

### BY-LAWS COMMITTEE ANNUAL REPORT

In accordance with Section 19 of the Ontario Branch By-Laws, Canadian Institute of Public Health Inspectors, the following proposed changes are submitted to the Branch Secretary to be included as a notice of motion to accompany the ballot which is to be sent to members in good standing:

#### Section 7 - Auditors

The books of the Branch shall be audited at least once each year by auditors appointed by the Branch, and in accordance with Section 32 of the Constitution and By-Laws and shall be further subject to audit should the term of the Secretary-Treasurer be terminated by resignation or any other cause.

#### Section 9 - Branch Area Conferences

For the purpose of holding area meetings or conferences for discussion of matters affecting sanitation and Branch Business, the following counties, territories and districts (including their respective municipalities) shall be grouped into the following areas:

##### Central Region

Counties of Ontario, York, Simcoe, Grey, Bruce, Wellington, Dufferin & Guelph

##### Hamilton Region

Counties of Waterloo, Wentworth, Lincoln, Welland, Haldimand, Norfolk, Peel & Halton

##### London Region

Counties of Essex, Kent, Lambton, Middlesex, Elgin, Perth, Huron, Oxford & Brant

##### Ottawa & Kingston Region

Counties of Victoria, Durham, Northumberland, Peterborough, Haliburton, Hastings, Lennox, Addington, Prince Edward, Frontenac, Leeds, Grenville, Lanark, Renfrew, Carleton, Dundas, Stormont, Glengarry, Prescott & Russell.

##### North Bay Region

Districts of Nipissing, Parry Sound, Muskoka, Sudbury, Algoma, Cochrane & Timiskaming

Thunder Bay Region

Districts of Thunder Bay, Kenora, Rainy River, and Patricia Portion

Respectively Submitted

Roger G. Paquette, Chairman  
Branch By-Law Committee

MOVED by J. Sandul, seconded by R.J. Furlani that the Ontario by Law be ammended as follows - Section 7 - Auditors - The books of the Branch shall be audited at least once each year by auditors appointed by the Branch, and in accordance with Section 32 of the Constitution and by-laws and shall be further subject to audit should the term of the Secretary-Treasurer be terminated by resignation or any other cause. CARRIED

MOVED by J. Gould, seconded by D. Bertrand that the boundaries of the Area meetings as amanded as recommended by the chairman of the By-Laws Committee, amending By-Law 9 be accepted. CARRIED

Moved by A. Chiasson, seconded by D. MacNeill that by-Law committee report re Area Boundaries be altered to read Brant County in Hamilton Area and not London Area as indicated in report. CARRIED

SUPERVISORY PUBLIC HEALTH INSPECTORS GROUP ANNUAL REPORT.

Chairman - Bill Straughan  
Committee - Ron deBurger  
Ted Whiteside

The above-noted Committee was established to discuss with the Committee for Supervisory Inspectors Group the present and future of the group in relation to the Canadian Institute of Public Health Inspectors. After a number of attempts to arrange a satisfactory date, we were successful in setting up a meeting in Toronto on May 15, 1972, at the Anndore Hotel in Mr. Jim Sandul's Room (a member of the Supervisory Group Committee). Unfortunately a last minute change was made by Mr. Sandul to another hotel, and Mr. Bill Empey (chairman Supervisory Committee) did not receive the information as to the change, therefore missed the meeting after travelling to Toronto.

After a great deal of discussion, there was general agreement that since the Supervisory Inspectors Group was without any formal structure, it would be able to function better as a standing committee within the Canadian Institute of Public Health Inspectors (Ontario Branch).

If this was acceptable, all the members of the Supervisory Inspectors group would become members of the Institute. It was

agreed the majority of the members are now members of the Institute.

As a standing committee of the Ontario Branch, reports and recommendations would be made to the Branch Committee for consideration.

It is the recommendation of this Committee that:

(1) The Supervisory Inspectors Group become a Standing Committee of the Ontario Branch of the Canadian Institute of Public Health Inspectors.

(2) That all members of the Supervisory Inspectors Group be members of the Canadian Institute of Public Health Inspectors.

Respectfully submitted,

W. Straughan, C.P.H.I.(C)  
Chairman

MOVED by Bill Straughan, seconded by Mike Gravel that supervisory committee report be adopted as read. CARRIED

RESOLUTIONS

The following resolutions were presented by the resolutions committee, J. Sandul, C.L. Young, and Fred Ruf, and were voted on by the general membership.

Resolution #1 - that the Ontario Branch Executive produce a yearly calendar for 1973; listing the various important dates of interest and the current Branch Executive members names and addresses, listing their various committees. CARRIED

Resolution #1b - that the incoming Ontario Branch Executive approach C.U.P.E. in an attempt to request them not to send out a letter to our membership in unorganized health units regarding organization by C.U.P.E. at this time. DEFEATED

Resolution #1c - that the incoming Ontario Branch Executive be empowered to:

(1) Request a new report from the Committee on aspects of Collective Bargaining. DEFEATED.

(2) Take the steps

Resolution #1d - that the incoming Executive appoint a special "sales task force" to hard sell our Institute at the Ryerson Course by whatever means available which would create sufficient interest to boost membership. Sales task force to be someone other than Ryerson staff. Example Social Hour classroom functions. CARRIED

Resolution #2 - this conference wishes to publicly acknowledge its debt owing to those Ontario Branch Executive Councillors who will be leaving office this year, after fulfilling their first two year term for this Branch. CARRIED

Resolution #3 - the Ontario Branch extend their heartfelt thanks to the 1972 Conference Committee for a job extremely well done. Further in this respect, it is recommended that flowers or other gift(s) suitable be purchased and presented to the wives of the Conference Chairmen, Windsor & Essex Counties Health Unit M.O.H. CARRIED

Resolution #4 - a letter of thanks be sent to the Mayor and Chairman of the Board of Health, expressing our gratitude for their participation and warm welcome. CARRIED

Resolution #5 - the sincere gratitude of this Branch be extended to those exhibitors who displayed at this Convention. CARRIED

Resolution #6 - that a plant be sent to Mrs. Marge Anderson expressing our appreciation for all her efforts she gave to the Conference at Windsor 1972. CARRIED

Report of Scrutineers M. Gravelle, W. Straughan, and D. Bertrand stated that Messrs. Cowan, deBurger, Furlani, Glen and Wright are Ontario Branch Councillors for the next two year term.

MOVED by L. Lychowyd, seconded by S.C. Scarterfield that the ballots be destroyed. CARRIED

The question on classification of the Public Health Inspector in the Ministry of the Environment was raised, and the Branch Committee is to make an inquiry to the Ministry of the Environment.

Past-President gavels and acknowledgements were presented to W. Straughan, L. Lychowyd and J. Sandul. The gavel for Mr. L. Dodgson is to be forwarded.

A certificate was presented to Past-President Wm. Straughan.

The Convention for 1973 will be held in Sault Ste. Marie on Sept. 25, 26, 27.

The question of location for the Branch Conference in 1974 was raised, and there is an indication it will be hosted in Barrie by the Simcoe County District Health Unit. This is to be confirmed.

MOVED by J. Sandul, seconded by C. Young to adjourn. CARRIED

A meeting of the Ontario Branch Committee, Canadian Institute of Public Health Inspectors, was held at the Sheraton Viscount Hotel, Windsor, Ontario on July 9, 1972, commencing at 9:20 A.M. and chaired by President J. Watt.

Present: J. Watt, T. Whiteside, K. Spencer, G. Anderson, R. deBurger, R. Gibbon, G. Skipwith, W. Straughan, R. Paquette, P. Barton, K. Adams, W. Wright,

MOVED by P. Barton, seconded by E. Whiteside that the minutes of the meeting of May 6, 1972 be adopted as amended. CARRIED

Business arising from the minutes

Mr. E. Whiteside had completed a report on the Sanitation Code after receiving comments from the Committee Members and forwarded it to Mr. B. Cunningham.

The Secretary-Treasurer had sent a letter to Mr. K. Seegen in reply to his letter regarding field training for the student Public Health Inspector.

The Secretary-Treasurer had sent a letter to Mr. H.W.P. Montgomery explaining there is no life membership fee in the Institute.

A letter was sent to Mr. G. Kaar, Area Secretary regarding Institutes present status on its involvement regarding unqualified personnel being employed as Public Health Inspectors.

The Secretary-Treasurer had sent letters of acknowledgement to Messrs. Schaub and Campbell for being the Branch Auditors.

The In-Service Training Committee had a meeting with Mr. L. Dodgson on June 27, 1972, and the minutes of the meeting were discussed.

The Secretary-Treasurer sent a letter of thanks to Mr. A. Gartner, President of P.C.O. Services Ltd. for use of Board Room for the Committee Meeting on May 6, 1972.

The new Committee on Registration/Licencing of Public Health Inspectors under Chairman P. Barton, will have an interim report ready for the next Committee Meeting in the fall.

The new Committee on philosophy, objectives and duties of Public Health Inspectors will have an interim report ready for the next Committee Meeting in the fall.

Correspondence

Letter from Mr. S. Dobrus regarding design change recommended for pie coolers.

MOVED by W. Straughan, seconded by E. Whiteside that the Secretary-Treasurer reply to Hamilton Area Inspectors stating enforcement should take place at the LOCAL LEVEL of the problem. Request more information re: manufacturer etc. for our further action. A copy of this letter to be sent to Dr. Dorland. CARRIED

Report prepared by the St. Clair College of Applied Arts and Technology regarding training of Public Health Inspectors was discussed.

Report of the Board of Certification Meeting held on June 7, 1972, was reviewed.

Minutes of Area #1 were received from the Area Secretary, Mr. T. Sly. Particular reference to item 6 of the minutes regarding a motion that area one support financially any legal action taken by the institute against the employment of unqualified personnel. The Secretary-Treasurer to write Area One advising that the Institute had consulted a lawyer who advised no legal action should be taken and further that a Committee had been set up to work further on this problem.

Letter from Inspectors of Brant County Health Unit stating preference for their area meetings to be in Hamilton.

SECRETARY-TREASURER'S REPORT

The membership of the Ontario Branch, Canadian Institute of Public Health Inspectors stands at 303 members, 11 student members, 2 Honorary members and 7 Life members. There are 41 members with dues outstanding for 1972.

Since the last meeting on May 6, 1972, I have received applications for membership in the Canadian Institute of Public Health Inspectors from the following:

Khan, Neville N.	21 Eccleston Dr., Apt. 301	Toronto 375
McCaul, J. Donald	49 Huron Street	Stratford
Page, Anthony G.	Box 594,	Barry's Bay

Student Members

White, Andrew D.	R.R. #2	Tavistock
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The following are address changes to the Branch Roster of January 15, 1972.

Strohach, Paul A.	15 Woodridge Cr., Apt. 208	Ottawa
Wardell, Clayton P.	Box 812	Port Dover
Farrell, Ronald G.	9 Second St., Box 175	Walkerton
Furlani, Ronald J.	Box 272	North Bay
Grobelny, Walter J.	135 Minto Cres.,	Kenora
Beard, Fred	R.R. #2	Ripley
Kelley, Dennis M.	73 North Park, Apt. 306	Brantford

All items of correspondence directed by the Committee at the last meeting has been mailed.

Ballots relative to this year's Branch Elections were mailed shortly after receipt from the Nominations Chairman. Notice of motion was also circulated at the time.

FINANCIAL STATEMENT

April 1st, to April 30th, 1972

April 1st, 1972	Balance forward		\$1502.16
Receipts			
In-Service Training		\$950.00	
Dues		<u>228.15</u>	1178.15
			<u>\$2680.31</u>
Expenses			
National Dues		\$355.00	
In-Service Training		236.00	
Newsletter Expenses		60.00	
Secretary-Treasurer's Expenses		<u>5.00</u>	674.30
			<u>\$2006.01</u>

May 1st, to May 31st, 1972

May 1st, 1972	Balance forward		\$2006.01
Receipts			
In-Service Training		\$1035.00	
Refund of Advance for In-Service Training		5.00	
Dues		<u>121.15</u>	1161.15
			<u>\$3167.16</u>
Expenses			
Committee Meeting Expenses		\$ 216.79	
Honourarium - Secretary-Treasurer		200.00	
In-Service Training		17.27	
Secretary-Treasurer's Expenses		<u>6.51</u>	440.57
Balance May 31st, 1972			<u>\$2726.59</u>

FINANCIAL STATEMENT

In-Service Training Course  
as at May 31st, 1972

April 1st, 1972	Balance forward		\$2905.02
Receipts			
In-Service Training Course			1990.00
			<u>\$4895.02</u>
Expenses			
Petty Cash Fund		\$91.27	
Commercial Printers		71.76	
Course "E" Mailing & Misc. Expenses		45.00	
Smith & Wayne Stationery Ltd.		<u>26.51</u>	

Office Auxilliary Service	<u>13.73</u>	<u>248.27</u>
*Balance		<u>\$4646.75</u>
In-Service Training Course	\$4646.75	
General Fund Overdraft	<u>1920.16</u>	
Balance on Hand	<u>\$2726.59</u>	

\* There is an Account payable of \$550.00 for the In-Service Training Course "B".

There have been no changes in investments which still remain at \$2000.00.

Respectfully Submitted

Gerald Skipwith  
 Secretary-Treasurer  
 Ontario Branch  
 Canadian Institute of Public  
 Health Inspectors

MOVED by G. Skipwith, seconded by R. Paquette that the Secretary-Treasurer's report be accepted as read. CARRIED

President J. Watt presented his annual report for general discussion.

MOVED by R. deBurger, seconded by K.G. Spencer that the President's report be accepted for presentation to the National Annual Meeting. CARRIED

There was general discussion on the Committee Annual reports. It was agreed that these reports would not be published in these minutes to save duplication.

MOVED by R. deBurger, seconded by G. Anderson that all committee reports be presented to the Annual Branch Meeting. CARRIED

MOVED by E. Whiteside, seconded by R. deBurger that Michael Gravelle, Wm. Straughan and Don Bertrand be appointed as scrutineers for the Branch elections. CARRIED

MOVED by G. Anderson, seconded by P. Barton that Messrs. Fred Ruf, James Sandul, C.G. Young be the resolutions Committee with J. Sandul chairman. CARRIED.

MOVED BY G. Anderson, seconded by R. deBurger that the appreciation of this branch be extended to life member Gord Young for his supplying gavels for Branch Presidents Presentation together with an honorarium of \$50.00. CARRIED

5  
MOVED by R. Paquette, seconded by G. Anderson that the expenses involved with this meeting be paid. CARRIED

MOVED by R. deBurger, seconded by E. Whiteside that a sum of \$25.00 be forwarded to Mr. N. Khan to aid in covering his expenses incurred in his attendance to receive the top graduating student award.

The Secretary-Treasurer to write a letter of condolence to Mr. and Mrs. A. Tempest on the lost of their son Fred Tempest.

MOVED by R. Paquette, seconded by P. Barton that we do now adjourn. CARRIED

A brief meeting of the Ontario Branch Committee was called to order by the Branch President, J. Watt, at the conclusion of the Annual Branch Business Meeting on July 12, 1972.

Present; J. Watt, E. Whiteside, R. Furlani, R. deBurger, W. Wright, R. Paquette, W. Straughan, G. Skipwith, G. Anderson.

President J. Watt welcomed the new members of the Branch Committee.

The next meeting will be held in Toronto on October 21, 1972. The Secretary-Treasurer will confirm the date, time and place.

The Secretary-Treasurer to notify the successful candidates of the election to the Committee.

Motion to adjourn by G. Skipwith and E. Whiteside.

CARRIED