

EDITOR:

Joseph J. Liss, CPHI(C), CEHA
1910-400 Stewart Street
Ottawa, Ontario. K1N 6L2

1977 July

JULY - SEPTEMBER 1977

NEWSLETTER

A MESSAGE FROM THE PRESIDENT



The 1977 Annual Conference is almost upon us and as Branch President I will be carrying Ontario's message. You have probably already been asked to provide me with your signed proxy, but the importance of doing this cannot be overstated. If you have not already done so, please mail it now!

Our newsletter is definitely becoming a much improved and interesting publication. Many thanks go to our very enterprising Editor, Joe Liss. Please give him all the support you can.

You are especially commended to Major A.S. O'Hara's "Reflections Upon Attaining One's Golden Jubilee" in this issue.

Best regards.

*Philip D. Barton, C.P.H.I.(C)
President
(Ontario Branch) Inc.*

C O N T E N T S

President's Message
A Golden Jubilee
The 1977 In-Service
Training Course

The January Branch Meeting
The Northern & Central Area Meetings
Salary Survey
The 1977 Softball Tournament



A GOLDEN JUBILEE

REFLECTIONS UPON ATTAINING ONE'S GOLDEN JUBILEE AS A MEMBER OF THE PUBLIC HEALTH INSPECTORS' ORGANIZATION IN CANADA

by

Alex S. O'Hara, C.P.H.I.(C), Hon. F.R.S.H.

"Take from the altars of the past, the fire - not the ashes". This quotation from Jean Jaurès has, to some extent, inspired what is to follow. When one has helped to make history, it is difficult to avoid the appearance of being egocentric; so one hopes that the use of the personal pronoun will be forgiven whenever it appears.

FIFTY YEARS AGO

Fifty years ago in Canada the public health inspector, then known as "sanitary inspector" was not regarded as a professional by others in the field of community health, or by the public from whose purse he received his salary. Of all the nations in the Commonwealth, Canada was the last to recognize that the powers conferred upon the "sanitary inspector" by all the provincial health acts merited the services of a decently educated and trained person. In only one Province (Manitoba), was certification mandatory, and this was entirely due to the work quality and efforts of a very small nucleus of men who had qualified in Great Britain and who were successful in having an overseas centre of the Royal Sanitary Institute, now the Royal Society of Health established in their own and several other Provinces, which included Quebec, but not Ontario.

BIRTH OF THE INSTITUTE

The Western Canada inspectors founded the Sanitary Inspectors' Association of Canada, which subsequently became the "Canadian Institute of Sanitary Inspectors" an incorporated body by Charter granted by the Secretary of State, Canada. My first milestone was my acceptance as a Member by the old Association in 1927; and the realization that I had become one of a group dedicated to the continued improvement of the

health of our people through effective environmental control was an inspiration to a young fellow, then in his very early twenties.

PUBLIC HEALTH INSPECTOR SINCE 1930

In due course (1930) I passed the Royal Sanitary Institute examinations and received my Sanitary Inspector's Certificate, and coincidental with this, my permanent appointment as a Provincial Sanitary Inspector in the Ontario Department of Health where I had previously been employed in a temporary capacity. My duties involved exercising the powers of a sanitary inspector and "ex officio" those of a medical officer of health in the unorganized territory of N.W. Ontario: an area of about 175,000 square miles, much of which had yet to be properly mapped. There were very few roads; one travelled by any available means, and I recall making journeys of up to 25 miles a day on foot, by snowshoe or dog-team in winter and by canoe or boat in open weather. I believe that I was one of the first inspectors to utilize aircraft (and was promptly notified that if I was injured so doing, my insurance would be void and the Department would not consider any claim by my estate!)

ADVANCED STUDY - MARRIAGE

However, there were long evenings to put in, especially in the winter; and there was lots to learn about my job, so the midnight oil was burned and vacations spent in studies "outside". In 1933, after one of the most gruelling oral examinations (three hours), which included "defence" of my written work before a Board of three professors, I was awarded the Advanced Diploma qualifying for Membership by the Royal Sanitary Institute. This was the first time that the Advanced Diploma had been awarded in Canada; it would be the approximate equivalent of the C.E.H.A. of today. What a celebration!

My Department raised my pay to the princely sum of \$2,000 p.a.! With this handsome endowment, I proposed to my girl, a PHN with the Red Cross Outpost Nursing Service, was accepted, married the same year, and we are still, thank God, together.

BUSY YEARS

The next few years were indeed busy ones. They included becoming a founder member of the new Institute; member of the CPHA Committee which planned the syllabus for the C.S.I.(C), now the C.O.H.I.(C); Associate Editor of the Manual for Sanitary Inspectors published by the CPHA, a position held for the subsequent nine editions of that work. Writing the first regulation which made the C.S.I.(C) mandatory for all full-time positions in Ontario, you are still operating under the same regulation - the last time I looked. Elected a Member of the Institution of Sanitary Engineers of Great Britain; Commissioned in the Canadian Militia, I had qualified for a Commission when attending the Queen's University of Belfast some years previously. In 1939, I was granted some study leave by the Department and put in several months work on microbiology at Toronto.

WAR

In 1939, while National President of the Institute, war was declared, so I went overseas with the Canadian Army in early 1940, served in several theatres including Africa and returned to Canada in 1945, somewhat battered but still mobile.

EDITOR & EXAMINER

In post-war years, Ontario promoted me to the position of Regional Consultant in Sanitation with headquarters at Toronto. This was the first appointment of its kind, rendered necessary by the expansion of local health services. It was surprising to find that there was virtually no system for keeping inspectors informed of technical development or legislative progress. The Department was persuaded, thanks to the good offices of the late Dr. R. Gordon Struthers, to establish Conference Regions for Inspectors, with quarterly one-day meetings in each region. In addition, the Department began publishing the "Information Exchange for Health Officials" in the form of a series of technical bulletins. I was appointed Editor and remained so for the next 17 years. In the same period, which was broken by a further period of military service as commander of the Hygiene Training Company at the RCAMC School, Camp Borden, I sat upon just about every Departmental committee having to do with

sanitation or inspectors, and as a Member of the first Provincial Board of Examiners for the Exterminator's Licence. I was admitted a Life Fellow of the Royal Society of Health, and elected a Life Member of our Institute.

FOUNDER OF FIRST PUBLIC HEALTH INSPECTION COURSE AT RYERSON

It had become obvious that there was a need for a formal course of training for Sanitary Inspectors. Our Deputy Minister of Health, the late Dr. John T. Phair, requested me to draft a programme. This programme was approved for Federal Health Grant, and in 1933 we assembled our first course, with eleven students, in premises lent by Ryerson Institute of Technology. The Department appointed me Course Director and Secretary of the appropriate committee, upon which the Ontario Branch was represented. I remained in this position until my retirement in 1965. During this time it was my privilege to meet and to teach the finest group of men and women that ever embarked upon public service careers in Canada, I learned perhaps more from them than they did from me, and one of the greatest rewards of my life has been to study their contribution to public health over the years.

LECTURER AT UNIVERSITY OF TORONTO

Also during the above period, I was appointed a Lecturer at the School of Hygiene at University of Toronto, Visiting Lecturer at the Canadian Civil Defence College, Arnprior and Lecturer on Tropical Hygiene to the Missionary Health Institute, Toronto; I also qualified as a Registered Sanitarian in the U.S.A.

"ENVIRONMENTAL HEALTH IN DISASTER" "CANADIAN FORCES HEALTH MANUAL"

On my retirement from the Ontario Civil Service in 1965, I was commissioned by the Department of National Health & Welfare to write a manual "Environmental Health in Disaster". Subsequently, the CPHA retained me to conduct the "Environmental Health Study - Public Health Inspectors". In 1969, at the request of the Department of National Defence, I prepared the first "Canadian Forces Health Manual" which was published, under authority of the Chief of the Defence Staff in 1973. In 1967, I was elected an Honorary Fellow of the Royal Society of Health and in 1971, an Honorary Member of the Canadian Public Health Association.

FIRST PHI ON BOARD OF CERTIFICATION

For a time I functioned as Secretary of the Board of Certification of Public Health Inspectors, the first PHI to hold the office. During this period we were instrumental in having the position title changed to "Public

Health Inspector" and appropriate amendments were made in Federal and Provincial legislation. In 1975, I was a recipient of the "W.H. le Riche Epidemiology Award" from the School of Hygiene, University of Toronto.

In conclusion, I would like to quote from a recent Monthly Letter of the Royal Bank of Canada: -

"A knowledge of history begets prudence. Throughout the years, there have been

people trumpeting the end of the world. We are constantly under the feeling of crisis. Sometimes we become exasperated, but a better way would be to look over the record.

Such an examination will show us how some peoples mastered their difficulties by making well-directed efforts in a united way, while others were defeated by difficulties because they refused to recognize them or depended upon someone else to resolve them."

* * * * *

THE 1977 IN-SERVICE TRAINING COURSE

The Canadian Institute of Public Health Inspectors, as part of its commitment to provide ongoing education for the Inspectors throughout the province, has just completed its 1977 technically-oriented In-Service Training Course. This course consisted of a collection of topics, which, in the views of many, were worthy of updating.

Fifty-four Inspectors attended this four-day workshop, which was held at the King Edward Hotel, 37 King Street East, Toronto on June 16-19, 1977, and from all accounts, the topics that were covered were well received.

Printed material will hopefully be forthcoming from each of the lecturers, which then will be reproduced and a copy forwarded to each health unit as resource material. The one exception to this will be the handouts for Thursday, May 19th. Representatives from the Ministry of the Environment, Pesticides Control Branch, have provided Mr. J. Cave, Consultant, Ministry of Health, Community Health Protection Branch, with a substantial number of books which Mr. Cave agreed to mail to each health agency directly.

I would again take this opportunity to solicit your feedback and critique of this course particularly so since this type of program requires several months' preparation, and it is imperative that the subject matter of such a course truly reflect the need and desires from the staff in the field.

F.W. Ruf

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NOTICE

Section 19: Ontario Branch By-Laws.

"Any proposed changes to the Branch By-Laws shall be submitted to the Branch Secretary at least 60 days prior to the Annual Meeting. These proposed changes are to be included with the notice of an Annual Meeting and shall accompany the ballot to members in good standing."

If any member in good standing wishes to propose any change to the Branch By-Laws, he or she must submit the change to the Secretary-Treasurer before July 24, 1977. Any changes submitted after July 24, 1977 will not be accepted.

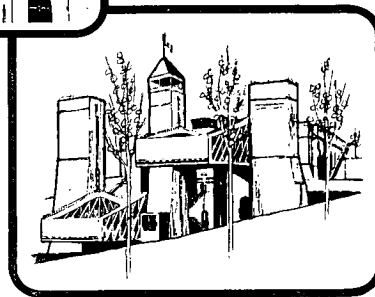
All members should read their Branch By-Laws carefully; the By-Laws were printed in the Ontario Branch Newsletter.

Jan Machin, C.P.H.I.(C)
Secretary-Treasurer
(Ontario Branch) Inc.

DON'T FORGET !!

**CANADIAN INSTITUTE
OF PUBLIC HEALTH INSPECTORS
ONTARIO BRANCH (Inc.)**

**38th
Annual
Conference**



**September 21-23 1977
Red Oak Inn, Peterborough**

The Ontario Branch, Canadian Institute of Public Health Inspectors will hold its 38th Annual Meeting from September 21 to 23 at the Red Oak Inn, Peterborough. For further information, contact John Carruthers, Chief Public Health Inspector, Peterborough County-City Health Unit, 835 Weller Street, Peterborough K9J 6Y8, tel. (705) 743-1160.

THE JANUARY BRANCH MEETING

A meeting of the Canadian Institute of Public Health Inspectors, (Ontario Branch) Inc. was held January 22, 1977 at the Westbury Hotel, Toronto. The meeting commenced at 9:30 a.m.

PRESENT: P. Barton, G. Skipwith, J. Cave
J. Machin, W. Wright, M. Gravel
F. Ruf, D. Porter, B. Beckett,
R. Furlani, P. Strohack, B.
Hatton.

By Invitation: National President,
R. de Burger
Newsletter Editor,
J. Liss

Branch President P. Barton opened the meeting by welcoming the National President R. de Burger to the meeting.

1. MINUTES OF OCTOBER 24, 1976 MEETING

Motion: W. Wright/J.W. Cave

That the Minutes of the October 24, 1976 Branch Committee Meeting be adopted as circulated.

CARRIED

2. BUSINESS ARISING FROM THE MINUTES

(1) Re: Laboratory Survey

P. Barton stated he was in the final stages of preparing the results of the laboratory survey. When the report is complete the results will be published in the Ontario Newsletter. Also, P. Barton will be writing to the Ministry re: results of survey.

(2) Re: Curling Trophy

R. Furlani stated he has the trophy for the Bonspiel which will be held March 27, 1977 in Perth, Ontario.

(3) Re: Co-ordination of Public Health Legislation

P. Barton stated due to the changes in the Ministry he has yet to contact them. He stated a letter would be sent within the next few weeks.

(4) Re: Resolution #5 - from Annual Meeting, Sept. 1976 in London

Whereas the membership is not being properly informed of Branch objectives

Therefore Be It Resolved that the (Ontario Branch) Inc. Committee develop, adopt and publish an annual policy or position paper which clearly defines both the short and long term goals and objectives of our Institute.

Motion: F. Ruf/B. Cunningham CARRIED

W. Beckett, Chairman of the Role Expansion & Branch Brochure Committee stated he was unable to deal with this Committee.

To be discussed further under Committee Reports.

3. NEW BUSINESS

(1) Re: Letter from L. Lychowyd re: his Questionnaire dealing with National

There was a general discussion by the Branch Committee re: the questionnaire. Each Committee Member had his or her own views. R. de Burger requested the Ontario Branch Committee Members reply to the questionnaire individually.

The Branch Committee agreed with this.

(2) Re: Working Papers on the Health Protection Act

To be discussed later in meeting.

(3) Letter from Dr. G. Martin re: Licensing & Registration

P. Barton has been directed by the Branch Committee to set up a meeting with Dr. Martin to discuss his letter.

(4) Re: Ontario Community Health Federation

P. Barton attended a meeting, Nov. 26, 1976 in Toronto re: above. Presidents of various organizations representing 9 different public disciplines attended the meeting. The purpose of the meeting was to determine the feasibility of forming a multi-discipline committee which would meet with the very senior Ministry of Health officials from time to time to discuss mutual concerns.

P. Barton has been directed by the Branch Committee to continue as the Ontario Branch Representative to this committee.

P. Barton to report to Ontario Branch on any developments.

(5) Expenses

The Branch Committee was advised for the year 1977 the Expenses incurred for meetings would have to be decreased. Further discussions regarding this would be brought forward with the 1977 Budget Guidelines.

4. CORRESPONDENCE

(1) Letter received from Mary Belliveau re: Voluntary Registration, stating positive reasons for supporting Registration

P. Barton was directed by Committee to reply to Mary Belliveau.

(2) Letter received from Canadian Council on Hospital Accreditation

The letter stated in October 1975 a "Handbook for Surveyors" was published. In the handbook reference is made to the utilization of Public Health Agency Inspection Report.

The Branch Committee discussed the above and decided no further correspondence is required at this time.

(3) Re: Advisory Committee - Minister of Environment

Letter received from K.H. Sharpe, Assistance Deputy Minister, confirming J. Goold's continuance on this Committee.

(4) Re: Letter from G. Addario re: Safety Equipment

Replies have been received from the Workmen's Compensation Board, and the Ministry of Labour.

P. Barton was directed by the Committee to forward the information to G. Addario.

(5) Re: Central Region Meeting re: resolution dealing with the Food Premises Regulation

P. Barton contacted Community Health Protection Branch re: the original draft of the Food Premises Regulation dealing with plans for food establishments.

P. Barton is waiting for confirmation and when received will reply to the Central Region.

5. PRESIDENT'S REPORT

Motion: B. Hatton/M. Gravel

That the President's Report be accepted as presented.

CARRIED

APPENDIX A

6. REPORT OF SECRETARY-TREASURER

Motion: M. Gravel/B. Hatton

That the Secretary-Treasurer's Report be adopted as amended.

CARRIED

APPENDIX B

Motion: G. Skipwith/R. Furlani

That the Secretary-Treasurer be given approval to buy an adding machine with tape to the maximum amount of \$130.00.

CARRIED

7. 1977 BUDGET GUIDELINES

Motion: B. Hatton/M. Gravel

That the Budgetary Guidelines for 1977 be accepted as amended.

10 in favour
1 opposed - W. Beckett

APPENDIX C

8. COMMITTEE REPORTS

(1) Education: Chairman: D. Porter
Member: F. Ruf

D. Porter stated a final report would be available for the next Committee meeting re: the Management Training Seminar held in January 1977.

D. Porter stated that the Education courses were not designed to be a money-making proposition.

It has been planned to have 1 course in the Spring and 2 in the Fall.

The general concensus was that the course held in January was a success.

(2) Newsletter - Editor - J. Liss

J. Liss proposed to the Branch Cttee. that the Ontario Branch Newsletter be printed in Ontario as opposed to British Columbia. J. Liss stated that by having the Newsletter printed in Ontario there would be control over printing, format, and mailing dates.

Motion: G. Skipwith/R. Furlani

That the Ontario Branch discontinue the joint publication of the Ontario Newsletter and the Environment Health Review and that the Ontario Branch publish its own Newsletter on the basis as reported by Mr. J. Liss.

CARRIED

It was suggested by the Branch Cttee. that J. Liss design a set of guidelines for future Editors.

Motion: G. Skipwith/R. Furlani

That the Newsletter Editor prepare a policy for the publishing of the Ontario Branch Newsletter for presentation at the next Branch Committee meeting.

CARRIED

(3) Nominations & Calendars - B. Hatton

Verbal report was given by B. Hatton. The 1977 calendars and inserts have been sent to the membership.

B. Hatton was requested by the Branch Committee to purchase additional vinyl Institute covers for the calendars. The additional covers are for the new members.

(4) Role Expansion & Branch Brochure - W. Beckett

W. Beckett stated he did not feel he would be able to continue with this Committee.

B. Hatton stated he would be able to take over this Committee.

Motion: B. Hatton/F. Ruf

That B. Hatton be appointed as Role Expansion Committee Chairman and B. Beckett be appointed By-Law & Nomination Committee Chairman.

CARRIED

- (5) Salary Survey - Chairman: J. Cave
Member: P. Strohack

J. Cave gave a verbal report. He stated the preliminary stages of the salary survey is underway. He stated there would be a further report at the next Committee meeting.

- (6) Advisory Committee - Ministry of the Environment - J. Goold

Re: Letter of January 4, 1977;
Mr. Goold stated that several Committee recommendations of 1976 were made subject to review in 1977. The financing of the environmental programme, the qualification of persons employed in that programme and the duration of their employment are all matters that are yet to be completely resolved.

Mr. Goold has recommended that the mandate of the Committee be extended until these matters are completed.
The Branch Committee agreed with Mr. Goold's recommendation.

- (7) Advisory Committee - Ministry of Health - M. Gravel

No report. P. Barton is directed to investigate the above Committee. He is to contact Mr. Gravel as to his findings.

- (8) Advisory Committee - Ryerson Polytechnical Institute - W. Wright

W. Wright stated he has not received communication from Ryerson.

R. de Burger stated he hoped for a meeting in February 1977.

- (9) 1976 Conference - W. Wright

The Final Financial Statement was presented by W. Wright.

APPENDIX D

Re: Outstanding Accounts, W. Wright requested that the Branch deal with the accounts which are outstanding.

P. Barton was directed by the Branch Committee to endeavour to collect the outstanding accounts.

- (10) Membership & Area Meetings - R. Furlani

1. Minutes from the Northern Region were read.

APPENDIX E

Resolutions #3, 6, 7 and 8 are to be referred to J. Goold, Advisory Committee, Ministry of the Environment.

Resolution #10

P. Barton to contact the Senior Staff in the Province of Ontario as to the numbers belonging to the Association of Supervising Public Health Inspectors.

Findings will be referred to G.W. Edwards.

Resolution #11

P. Barton directed to reply to this Resolution.

2. Minutes from Central Ontario Region were read.

APPENDIX F

Resolutions proposed by the Central Region are to be replied to by P. Barton, as directed by the Committee.

9. RE: WORKING PAPERS ON THE HEALTH PROTECTION ACT

General discussion was held by the Cttee. re: the above papers. P. Barton requested the Branch Cttee. to reply to him in writing re: these papers.

10. OLD BUSINESS - None

11. ANYTHING ELSE FOR THE GOOD OF THE BRANCH - None

12. PAYMENT OF ACCOUNTS

Motion: W. Beckett/D. Strohack
That the expenses of the members be paid for this meeting. CARRIED

13. TIME & PLACE OF NEXT MEETING

To be announced; approximate date Apr.30/77

14. ADJOURNMENT

Motion: J. Cave/R. Furlani
That the meeting be adjourned. CARRIED

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APPENDIX A

PRESIDENT'S REPORT

It is with pleasure that I present my first report for 1977. Some of the goals we set for ourselves in the Fall of 1976 have already been reached and others are well on the way.

The calendars have been sent to the membership on schedule and our first in-service training course has just been completed. I had the privilege of attending the course and offer my congratulations to the Education Committee for a job well done - more courses will follow!

Our very capable Newsletter Editor has completed his first Newsletter which I understand will be mailed this week. However, there have been delays which were totally beyond his control and I believe that he will be proposing changes at this meeting which should allow tighter controls on mailing dates. A timely Newsletter must reach our Membership.

I have now completed the "Laboratory Services" Survey and tabulated results will be published in the Newsletter's next edition. Results of Ontario Public Health Inspector input into proposals for changes in the National Constitution will also be published.

May I thank the Branch Committee for their continued spirit of cooperation - the most I can promise you is more work for 1977.

Respectfully submitted,
Philip D. Barton, CPHI(C)

January 22, 1977

P.S. Response to Voluntary Registration is overwhelming.

APPENDIX B

REPORT OF THE SECRETARY-TREASURER

January 22, 1977

(1) MEMBERSHIP

The dues notices were sent to the membership December 31, 1976. The membership of the (Ontario Branch) Inc., Canadian Institute of Public Health Inspectors from January 1, 1977 to January 20, 1977 stands at 117 active members. There are 3 retired members; 7 life members; 3 honorary members and 17 student members.

New Membership Applications received are:

Aregers, George	- Toronto
Barnett, Douglas	- Toronto
Cocksedge, William	- Thunder Bay
Cook, Pamela	- Toronto
Fabricius, Linda	- Ottawa
Kogon, Rise	- Toronto
Gunther, Carl	- Rexdale
Imperiale, Paul	- Rexdale
Martin, Bruce	- West Hill
Mordi, Chukwuka	- St. Catharines
Sim, Derek	- Agincourt
Taylor, Fredrick	- Toronto
Tilley, Ross	- Toronto
Vortisch, Uwe	- West Hill
Wong, Joe	- Toronto
Wong, Marguerite	- Toronto
Yeroschenko, Victor	- Etobicoke
Zaver, Robert	- Toronto

There are 5 additional applications which are being held until the applicants send the additional \$5.00 required. The applicants will be contacted within the next 2 weeks advising them once again of the additional \$5.00. If the money is not received, I feel the applications should be returned.

(2) VOLUNTARY REGISTRATION

Up to January 20, 1977, there have been 69 active members who have voluntarily registered. The Register has been prepared beginning at number one hundred and one (101). The Certificates for registration have yet to be sent out. I hope within the week I will be able to send the Certificates.

(3) CORRESPONDENCE

All correspondence requested by the Cttee. has been mailed and copies are on file.

(4) OFFICE EQUIPMENT

I am requesting the Branch Committee to approve the purchase of an electric calculator.

(5) FINANCIAL STATEMENT (attached)

Financial statement from October 1, 1976 to December 31, 1976.
The books are in the process of being audited. The auditors' report will be available for the next Committee Meeting.

Respectfully submitted,
Jan Machin, CPHI(C)
Secretary-Treasurer
(Ontario Branch) Inc.

FINANCIAL STATEMENT

October 1, 1976 - October 31, 1976

Opening Ledger Balance \$1,960.93

REVENUE

Dues	\$ 230.00	
1976 Conference	<u>5,000.00</u>	<u>\$5,230.00</u>
		\$7,190.93

EXPENDITURES

Branch Conference	\$ 812.66	
Lawyer Fees	472.81	
Newsletter	8.00	
Committee Meetings	291.47	
Sec.-Treas. Expenses	41.66	
Historian Expenses	184.26	
Awards - Ryerson	<u>100.00</u>	1,907.60
Correction \$3.26		
Ledger Bal. as of Oct.31/76		<u><u>\$5,283.33</u></u>

November 1, 1976 - November 30, 1976

Opening Ledger Balance \$5,283.33

EXPENDITURES

Committee Meetings	\$ 281.49	
President's Expenses	230.53	
Sec.-Treas. Expenses	63.42	
Awards - Ryerson	65.38	
Petty Cash - Newsletter	75.00	
Petty Cash - Conference	100.00	
Misc. - Trophies	<u>105.93</u>	<u>\$ 921.75</u>
Ledger Bal. as of Nov.30/76		<u><u>\$4,361.58</u></u>

December 1, 1976 - December 31, 1976

Opening Ledger Balance \$4,361.58

EXPENDITURES

National Dues	\$ 414.50	
Newsletter	64.00	
Miscellaneous	<u>40.00</u>	<u>\$ 518.50</u>
Ledger Bal. as of Dec. 31/76		<u><u>\$3,843.08</u></u>

INVESTMENTS (Canada Savings Bond)
\$1,500.00

Jan Machin, CPHI(C)
Secretary-Treasurer
(Ontario Branch) Inc.

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STATEMENT OF REVENUE & EXPENDITURES
FOR THE YEAR ENDING DEC.31, 1976

see page 14.

APPENDIX C

BUDGETARY GUIDELINES FOR 1977

This budget has been based on the financial happenings of 1975-76. It has been estimated that there will be 375 dues paying (active) members for the year 1977.

CASH IN BANK AS OF DECEMBER 31, 1976 - \$ 3,843.08

	<u>76 GUIDELINES</u>	<u>76 ACTUAL</u>	<u>77 GUIDELINES</u>
<u>REVENUE</u>			
Membership Dues	\$ 7,000.00	\$ 7,323.00	\$ 9,375.00
Education	3,500.00	1,950.76	3,500.00
Branch Conference	3,000.00	6,823.02	3,000.00
Newsletter Advertisements	2,500.00	Nil	Nil
Interest	150.00	150.00	150.00
Registration & Licensing			1,500.00
Miscellaneous		138.10	
TOTAL	\$ 16,150.00	\$ 16,384.88	\$ 17,525.00

EXPENDITURES

Registration & Licensing Fund	\$	\$	\$ 1,500.00
Membership Dues Return	3,500.00	4,067.50	5,625.00
Committee Meeting Expenses	3,500.00	2,997.86	2,500.00
Newsletter Expenses	2,500.00	552.87	1,500.00
Education (In-Service Training)	2,500.00	Nil	2,500.00
Secretary-Treasurer's Expenses	1,300.00	776.05	1,300.00
Calendars	376.00	412.44	300.00
National Conference Expenses	800.00	1,364.00	800.00
Bank Service Charges	50.00	6.25	25.00
Awards - Ryerson	300.00	193.78	150.00
Postal Allowance	225.00	(approx) 150.00	250.00
Committee Expenses	425.00	Nil	250.00
Equipment Purchases	Nil	Nil	130.00
President's Expenses	600.00	566.53	400.00
Environmental Health Review	125.00	Nil	125.00
Legal Fees	Nil	472.81	Nil
Contingency Fund - Education	1,000.00	Nil	1,000.00
Historian Expenses	125.00	184.26	125.00
Miscellaneous	175.00	493.02	200.00
Branch Conference Expenses	Nil	812.66	1,000.00
Insurance	Nil	40.00	50.00
Petty Cash - Conference	Nil	100.00	100.00
Petty Cash - Newsletter	Nil	150.00	Nil
Petty Cash - Education	Nil	50.00	Nil
Dues Refund	Nil	5.00	15.00
TOTAL	\$ 17,501.00	\$ 13,395.03	\$ 19,845.00

Financial statement of the Ontario Branch, Canadian Institute of Public Health Inspector, Annual Conference, held in London, Ontario, September 29th, 30th, and October 1st, 1976.

RECEIPTSPetty Cash

Ontario Branch - C.I.P.H.I. \$ 100.00

Registrations

No. of Single Registrations	48 @ 50.00	-	\$2400.00	
No. of Double Registrations	25 @ 60.00	-	1495.00	
No. of Daily Registrations	28 @ 20.00	-	560.00	
No. of Banquet Tickets	12 @ 10.00	-	120.00	
	2 @ 12.50	-	25.00	
			<u>25.00</u>	
			\$4600.00	4600.00

Advertising

¼ Page	- 24	24 @ 45.00	-	\$1080.00	
½ Page	- 18	18 @ 75.00	-	1350.00	
Full Page	- 10	9 @ 140.00	-	1260.00	
Double Page	- 1	@ 250.00	-		
Inside Cover	- 2	2 @ 200.00	-	400.00	
Back Cover	- 1	1 @ 250.00	-	250.00	
	<u>56</u>	<u>54</u>		<u>\$4340.00</u>	4340.00

Exhibitors

Single Space	- 7	5 @ 300.00	-	\$1500.00	
Double Space	- <u>1</u>	<u>1</u> @ 600.00	-	<u>600.00</u>	
	<u>8</u>	<u>6</u>		<u>\$2100.00</u>	2100.00

Donations

Aquarobic - Wine and Cheese		\$ 200.00		
Beaver Foods Ltd. - Coffee Breaks		200.00		
Board of Health - Pres. Reception		250.00		
Courtney Wholesale -		45.00		
P.C.O. Services Ltd. - Dance Entertainment		385.00		
Ramada Inn -		358.50		
		<u>\$1438.50</u>		1438.50

Activity Receipts

Casino Night		\$ 434.00		
Bottle Draw		35.00		
		<u>\$ 469.00</u>		469.00

Total Receipts \$13047.50

Annual Conference - Financial Statement Cont'd

DISBURSEMENTS

Advertising - Programme Booklet

Postage	\$ 142.20	
London Free Press	9.63	
Envelopes	8.40	
Telephone - Long Distance	21.80	
	<u>\$ 182.03</u> \$ 182.03

Registration Material

Conference Stamp	\$ 7.24	
Name Tags and Ribbons	34.61	
P.O. Box Rental	11.00	
Tickets	28.54	
Key Chains and Coasters	529.17	
Pens, Meals, Coffee, Etc.	19.40	
	<u>\$ 629.96</u> \$ 629.96

<u>Speaker's Gift</u>	\$ 345.39 \$ 345.39
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President's Suite

Refreshments and Flowers	\$ 309.02 \$ 309.02
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Casino Night

Games and Prizes	\$ 87.58 \$ 87.58
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Ladies Programme

Speaker's Gift	\$ 5.90 \$ 5.90
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Entertainment

Banquet Dance Group	\$ 385.00 \$ 385.00
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Hotel Expenses

Tuesday - Coffee Branch Comm.	\$ 6.04	
Wednesday - Coffee Breaks (2)	80.50	
Wine & Cheese	500.75	
Thursday - Coffee Breaks (2)	80.50	
Ladies Luncheon	94.88	
Reception	386.52	
Banquet	1625.63	
Friday - Coffee Breaks (1)		
Conference Committee Room	107.55	
	<u>\$2882.37</u>\$2882.37

Miscellaneous

Canadian Flag	\$ 7.17	
Golf Trophies	12.20	
Telephone (W. Wright)	24.15	
Conference Committee Expenses	326.62	
Film and Developing	8.00	
	<u>\$ 378.14</u> \$ 378.14

Total Disbursements		\$5205.39
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Annual Conference - Financial Statement Cont'd

Total Receipts	\$13047.50
Total Disbursements	<u>5205.39</u>
Cash on Hand	7842.11
Branch Advance	<u>100.00</u>
Conference Profit	\$ 7742.11

Cash on Hand	\$ 7842.11
Interim Cheque Issued	<u>5000.00</u>
Balance on Hand	\$ 2842.11

Accounts Outstanding

Sterifine Ltd. (Key Environmental Control)

- Exhibitor Space	\$ 300.00	
- Double Page Ad	<u>250.00</u>	
	\$ 550.00 \$ 550.00

Northern Purification Services

- Exhibitor Space	\$ 300.00	
- One Page Ad	<u>140.00</u>	
	\$ 440.00 \$ 440.00
		<u>\$ 990.00</u>

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OUTBREAK OF TRICHINOSIS IN WELLAND

Thanks to Mr. Ed G. Meyer, Senior Consultant for the Niagara Regional Health Unit, we received an important Case Report on Trichinosis in Welland. It will be published in the next Newsletter.

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AREA 2 "INSPECTORGRAM"

I wish all other Branch areas of the Institute follow the lead of Paul Stone, Area 2 Chairman and send me regularly their area Inspectorgrams.

Ed.

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STATEMENT OF REVENUE & EXPENDITURES
FOR THE YEAR ENDING DEC.31, 1976

REVENUE

Opening Balance	\$ 853.23
Dues Returns	7,323.00
Education	1,950.76
Newsletter	Nil
Conference	6,823.02
Miscellaneous	134.64
	<u>\$17,084.65</u>

EXPENDITURES

Branch Conference	\$ 812.66
National Dues Return	4,067.50
Lawyer's Fees	472.81
Newsletter	549.61
National Conference	1,364.00
Committee Meetings	2,997.86
Committees by name-Calendar	412.44
Insurance	40.00
President's Expenses	566.53
Sec.- Treasurer's Expenses including Honorarium	775.85
Historian	184.26
Awards - Ryerson	193.78
Petty Cash - Education	50.00
Petty Cash - Newsletter	150.00
Petty Cash - Conference	77 100.00
Bank Charges	6.25
Dues Refund	5.00
Miscellaneous (see attached)	493.02
	<u>\$13,241.57</u>

Ledger Balance as of
December 31, 1976 \$ 3,843.08

INVESTMENTS (Canada Savings Bond)
\$1,500.00

MISCELLANEOUS EXPENSES FOR 1976

R. Chartrand	\$ 37.01
EHR	75.00
Figurine	68.05
Postage	15.30
Accounting Books	28.62
Return Cheques	61.00
Lapel Buttons	12.50
G. Skipwith	40.11
Box Rental	9.50
Curling Trophies	105.93
Refund (Education Seminar)	40.00
	<u>\$ 493.02</u>

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AUDITOR'S CERTIFICATE

We have examined the account of the (Ontario Branch) Inc. of the Canadian Institute of Public Health Inspectors for the period January 1, 1976 to December 31, 1976, and report that in our opinion the attached financial statements at December 31, 1976, are correct to the best of our information and the explanation given to us and as shown by the books.

AUDITORS
Irma LISS
Joseph LISS

Ottawa, Ontario
Date: 31 December 1976

MEETING OF THE CANADIAN INSTITUTE OF
PUBLIC HEALTH INSPECTORS (ONTARIO
BRANCH) -**NORTHERN REGION**

Chairman: Roger Koski
Secretary: Graham Edwards
Location: Sudbury & District Health Unit
1300 Paris Crescent, Sudbury
Date: December 15, 1976
Commencement: 3:45 p.m.

MEMBERS PRESENT:

Sudbury & District Health Unit:

Jim Sandul	Ted Korzeniecki
Bill Pasichnyk	Charles Loftus
Graham Edwards	Richard Murray
Brian Hatton	Patrick O'Donnell
Roger Koski	Louie Spadafora
James Adams	Ed Wierzbicki
Heather Bartram	Tim Worton
Milan Bilbija	Gerry Zangari
Charles Diosi	

N.O.P.H.S.:

Peter Serkowney	Bill Beckett
Ralph Condotta	Sandy Cocksedge
Ron Furlani	John Martin
Tom Boyd	

Timiskaming Health Unit:

Ron Birch	Joe Hrbolich
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Algoma Health Unit:

Art Ruggles	
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North Bay & District Health Unit:

Jim Stone	Ivan Gough
Jacques Nadeau	

Medical Services - Health & Welfare Canada:
Ron Beland

Ministry of Health:

Jim Cave	
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Resolution No. 1: Moved by Ivan Gough, seconded by Charles Loftus, THAT the minutes of the May 12, 1976 meeting be adopted. CARRIED

Discussion: As to why the Ontario Branch of the Canadian Institute of Public Health Inspectors did not reply in writing to the resolutions made at the prior Zone 7 meeting held in Sudbury, May 12, 1976.

Resolution No. 2: Moved by Peter Serkowney seconded by James Sandul, THAT the Chairman of Zone 7 meeting notify the Branch President that no action was taken on a resolution of the Zone Meeting of May 12, 1976, taken on various resolutions and that this Zone again request such comments in writing. CARRIED

Information: Ron Furlani, Chairman for Membership and Area Meetings Committee of the Institute, informed the members as follows:

- Increase in membership fees from \$20.00 to \$25.00 in 1977
- Additional \$10.00 voluntary fee for re-registration purposes.

Resolution No. 3: Moved by James Sandul, seconded by Art Ruggles, THAT a Class 1 "Pit Privy" - there is no Certificate of Approval required for a Class 1 sewage system. The pit privy is unlike the other methods of disposal in the same category. The contents of the pail privy or the vault privy are emptied and disposed of in conjunction with another sewage system which receives a Certificate of Approval, such as a Class 3 or a Class 7 sewage system. The pit privy on the other hand disposes of its contents into the ground. For this reason and since there are minimum distance standards in the regulations, some means of control should be provided, such as, by requiring a Certificate of Approval. CARRIED.

Resolution No. 4: Moved by Charles Loftus, seconded by Patrick O'Donnell THAT the Regulation states a 25 foot distance requirement between a building or a structure and the distribution pipe in a leaching bed which is above or level with the lowest floor in the building and a 10 foot distance requirement between a leaching bed and the property line. By maintaining these minimum distances on a normal lot, septic tanks and leaching beds would have to be installed at the back of the house unless the house is constructed 60-70 feet back from the front lot line. It would be preferable to install this system in the front yard so that the interior plumbing in the building can be easily converted to municipal sewers when they are available. There is also a problem with existing dwellings where in most cases the sewage systems were constructed in the front yard and the well water supply at the back. Our past experience has shown that if the minimum distance requirements were reduced to 15 feet between the building and the distribution pipe and 4 feet between the property line and the sewage system, a greater degree of flexibility would be available without changing the intent of this section. DEFEATED.

Resolution No. 5: Moved by Bill Pasichnyk seconded by E. Wierzbicki THAT Section 21 (j) of the Regulation states in part:

- (i) the distribution pipe to be installed on a layer or covering of clear gravel between $\frac{1}{2}$ " and $2\frac{1}{2}$ " in size.
- (ii) the distribution pipe to be installed on a layer or covering of crush stone $\frac{1}{2}$ " in size free of fine material.

The size of aggregate stated would not appear to be a problem because the majority of the leaching beds are constructed in areas where this material is readily available. However, in our Health Unit, there are areas which are remote and a person would have to import the required aggregate by truck a great distance, sometimes 100 miles or more. This involves high costs.

What about using substitute material such as crushed slag of which there is an abundance in the Sudbury area? Apparently it is less expensive at the pit and I have been told by

Fanshawe College in London that they could not see any reason why it could not be used as a substitute.

By adding a third alternative to this section, it would again provide greater flexibility to the local Health Units.

The third alternative could read:

- (iii) or other suitable material approved by the Director. DEFEATED.

Resolution No. 6: Moved by James Sandul, seconded by Tom Boyd THAT the warning apparatus for a holding tank, Class 5, must now be both audible and visible. Holding tanks are a solution for existing problems where a septic tank and leaching bed cannot be constructed. In areas where electrical power is not available, especially in cottage areas, providing an audible device is not practical. The purpose of the warning equipment is to signal in advance when the tank is to be emptied. A gauge similar to a gauge on a fuel tank or a glass peep hole may be logical alternatives. After all, people do not often forget to fill their fuel tank on their furnace. Perhaps warning devices should be made optional. CARRIED.

Resolution No. 7: Moved by Gerry Zangaria, seconded by Ted Korzeniecki THAT only the guidelines state that a Certificate of Approval should expire one year after it is issued.

During that one year period, if the sewage system or building is not constructed, then the Certificate of Approval should be updated and upon renewal any current amendments to the Regulations are included. This situation is further complicated if after another year, a further renewal of the Certificate is requested.

Each time the Certificate is renewed, the current amendments have to be included and the owner informed. By law there is no end to the number of times a Certificate of Approval is renewed. The problem will become even more complex as a result of the recent major amendments.

There is no mention of a Certificate of Approval not being transferable. In other words, a person who holds a Certificate of Approval for his property can sell the property and the new owner can use the same Certificate of Approval. More often than none, the other person has a different idea as to what and where he wants to build. Almost inevitably, this results in additional site inspections.

A specific time period should be stated for a Certificate of Approval and that the Certificate of Approval cannot be transferable. CARRIED.

Resolution No. 8: Moved by Charles Loftus seconded by Bruce Fortin THAT we now have uniform standards for septic tanks and holding tanks. The remainder of the septic tank system such as the distribution pipe has remained in a grey area. It is difficult for a Health Unit to determine which piping would be acceptable and which piping

should not be used because of suspected inferior material. All materials used in the construction of a septic tank system should be approved by a recognized body so that it is used for the purpose for which it is intended. This would also help to maintain an overall standard for the public for inspection purposes and for the manufacturer who supplies materials for sewage systems.

CARRIED.

Resolution No. 9: Moved by Gerry Zangari, seconded by Charles Loftus re: sewage systems and pressure water systems that the Regulations do not spell out the type of sewage system required for a pressure water system, however the guidelines suggest a Class 4, 5 or 6 sewage system be installed for pressure water. It is not practical to have any one of these systems installed where a cottage, for example, has a pressure water system to a kitchen sink, has no other plumbing fixtures and using an outside toilet. It is also not practical to have any one of these systems for a steambath where water under pressure is piped into the building. Pressure water can be provided by a pump or by gravity flow from a storage tank.

If there is no pressure water available, then a leaching pit (Class 2) is recommended.

Here again, perhaps more flexibility should be available to the local Health Unit in allowing leaching pits on pressure water systems when it is deemed more practical.

DEFEATED.

It was agreed upon by the general membership to have the C.I.P.H.I., Ontario Branch, present Resolutions 3, 6, 7, and 8 to the Technical Advisory Committee on Private Sewage Disposal Systems for amendment to Ontario Regulation 229/74 made under the Environmental Protection Act 1971.

Resolution No. 10: Moved by Art Ruggles, seconded by Heather Bartram THAT questions what is the status of the Association of Supervising Public Health Inspectors in Ontario in relationship to the Ontario Branch. If not responsible to Branch, then propose a letter from the Institute to the Ontario Government (Ministry of Health) stating that the only official voice of Public Health Inspectors in ONTARIO is that of the Institute, and further that the Association of Supervising Public Health Inspectors is not representative of Inspectors in general not of supervising inspectors in particular.

CARRIED.

James Sandul requested to be recorded as against the Motion.

Resolution No. 11: Moved by Art Ruggles, seconded by Tom Boyd THAT the Institute make representation to the Honourable Betty Stephenson, Minister of Labour, relating to the appointment of inspectors to enforce the new Health and Safety Legislation being passed so as to ensure

that persons not qualified to make assessments or judgement related to the working environment or the health of workmen are not employed, and further that persons holding a Certificate in Public Health Inspection or higher qualifications only be employed in this job.

CARRIED.

Resolution No. 12: Moved by Bill Pasichnyk, seconded by Ron Furlani, THAT the next Zone 7 meeting be held in Sault Ste. Marie during May 1977. Art Ruggles will be Chairman for this meeting and will appoint his own secretary.

CARRIED.

Resolution No. 13: Moved by Ron Furlani, seconded by Jim Cave THAT the meeting be adjourned.

Meeting adjourned at 5:00 p.m.

NOTE: In keeping with the rotation of the area meetings, the Spring 1977 meeting is in Sault Ste. Marie, and the following Spring meetings will be held in Thunder Bay, New Liskeard and North Bay consecutively. The Fall meetings will continue to be held in Sudbury.

G.W. Edwards,
Secretary.

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APPENDIX F

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS - ONTARIO BRANCH

CENTRAL REGION

The Fall meeting of the above Branch was held at the Hartley House, Walkerton, on November 17, 1976 with Bruce County Health Unit being host.

The meeting was called to order by the Chairman, Wayne Butler, at 10:30 a.m. with 26 members and 2 visitors in attendance.

Mr. Harold Rankin, Chief Inspector of Bruce County Health Unit, welcomed the members and wished them best of luck in their deliberations.

Mr. Butler welcomed the speakers, Mr. Don Porter, C.A.P.H.I.S. Coordinator, and Mr. Jim Watt, Computer Program Supervisor.

Mr. Porter described the workings of CAPHIS its advantages, limitations, accuracy etc.

Mr. Porter said that of the 44 Health Units in Ontario, 24 are now in the system, 28 or 29 will be in by April 1, 1977 and 33 by January 1, 1978.

After discussing the system for some time the meeting was thrown open to the members to ask questions which Mr. Porter and Mr. Watt would try to answer.

Mr. Butler adjourned the meeting at 12:10 p.m. for a delicious smorgasbord lunch and advised that Mr. Porter and Mr. Watt would be available for further questions after lunch.

The meeting was re-convened at 1:30 p.m. when Mr. Porter and Mr. Watt answered further questions.

Mr. Butler thanked the Speakers for their presentation and the answers to their questions.

The Chairman announced that as Mr. de Burger, who was to have been the next speaker, was ill and unable to attend, he would then call the business meeting to order.

Secretary, Mr. L. Hancey, read the minutes of the previous meeting, held at the Holiday Inn, Owen Sound, on April 21, 1976. It was moved by Mr. T. Willins and seconded by Harold Rankin THAT the minutes of the previous meeting be accepted.

CARRIED.

At the previous meeting the Secretary was advised to send a copy of our minutes to the Ontario Branch Secretary. This was done, but no acknowledgement of our resolution taken at that meeting had been received.

Moved by Jim Peyton and seconded by Don Bertrand that a letter be sent to the Ontario Branch requesting a reply to the resolution on revisions and an addendum to the Food Premises Regulation.

CARRIED.

It was moved by Mr. Don Bertrand and seconded by Jim Patent THAT the Ontario Branch, Canadian Institute of Public Health Inspectors, be requested to notify the area meetings of:

1. Who was elected to the Branch Executive, and any other pertinent information that could be discussed at region meetings.

CARRIED.

At this meeting, a registration fee of \$4.00 per person was charged. This included the luncheon. After paying the rental of \$15.00 on the room and the meals, there was a balance of \$9.25. This was to be turned over to the new Secretary for use at future meetings.

It was moved by Mr. Herb Waters and seconded by L. Hancey THAT communications between the Institute, Ontario Branch, and the Areas was poor. In future the Secretary is to notify the Branch Secretary of the time and place of future meetings and request that a member of the Executive attend all Branch Meetings.

CARRIED.

It was moved by Herb Waters and seconded by Harold Rankin that one or more candidates from the Central Area be nominated for Branch Executive at the 1977 Conference.

CARRIED.

Mr. Walter Blackstock introduced the subject of Food Recall Directives. Recently a recall was made by the Ministry of Health, Food Protection Branch, that a certain manufacturer's product be taken off the shelves. Many places were found where they had products that were not properly labelled, so that it was impossible to tell where they came from.

Mr. Blackstock moved and seconded by Mr. Rankin, THAT all processed meats and meat by-products for human consumption for retail sale, be adequately labelled to include the manufacturer's name, address, date of manufacture, preferably also containing stale date, or best before date, and if refrigeration was required, the maximum temperature be included.

The Secretary was advised to send this resolution to the Ontario Branch Executive, with a copy to the Ministry of Agriculture, Health Protection Branch, Food and Drug Directorate and the Minister of Health.

CARRIED.

Mr. Butler called for nominations for the Executive of the Central Region for 1976-77.

Mr. Don Bertrand was nominated by Mr. Tom Willins, seconded by Mr. Jim Paton.

Mr. Jerry Bruce was nominated by Mr. Jim Paton for Secretary, seconded by Harold Rankin.

It was moved THAT nominations be closed.

CARRIED.

Mr. Don Bertrand will be Chairman and Mr. Jerry Bruce, Secretary for the next 1977 meetings.

The next meeting will be in late March 1977. The date and place to be named by the Chairman.

Moved by Mr. Jim Paton and seconded by Jerry Bruce, THAT the term of office for the Chairman and Secretary be for one year or two meetings only.

CARRIED.

The meeting was adjourned at 3:45 p.m.

L. Hancey, C.S.I.(C)
Senior Public Health Inspector

14 December 1976.

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BOARD OF HEALTH	DIRECTOR		ASST. DIRECTOR		CHIEF P.H.I.		SENIOR P.H.I.		OTHER		STAFF P.H.I.		ASSISTANT OR STUDENT	CONTRACT EXPIRY
	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.		
ALGOMA H.U.		20,075		16,197								11,850:14,620		Mar. 31/77
BRANT COUNTY H.U.		26,093						16,855				13,155:15,655		Dec. 31/76
DURHAM REG. H.U.		25,200					18,025	16,189				13,003:15,595	\$150 per wk.	Dec. 31/76
ELGIN-ST. THOMAS H.U.							17,500	15,531	\$200 for degree or Environmental Health Adm.Cert.			12,331:14,731	\$100 per wk.	Dec. 31/76
ETOBICOKE H.U.						19,990:23,595		16,535:19,840				13,645:16,370		Dec. 31/77
GREY-OWEN SOUND H.U.	17,736:20,736							13,653:16,053				13,029:14,973		No agreement
Note: Salaries are 1976 rates; an unconfirmed 6% increase was expected January '77.														
HALDIMAND-NORFOLK H.U.							16,900							Only fig. avail., 1975 rate
HALIBURTON- KAWARTHA-PINE RIDGE DISTRICT H.U.	18,525:21,150					15,625:17,825		13,625:15,625	\$200 for degree or Environmental Health Adm.Cert.			12,900:14,900	\$8,000	Dec. 31/76
HALTON REG. H.U.						19,213:23,383		16,566:20,248				13,392:15,812		N/A
HURON COUNTY H.U.		18,020						15,496	Degree - \$416			11,960:15,080		June 30/77
KENT-CHATHAM H.U.						17,347		12,996:15,885				11,955:14,613		June 30/77 Staff Dec. 31/76 Chief
LAMBTON H.U.						18,684		16,060	Dep.Chief	16,610		12,210:15,510	\$698 per mo.	Dec. 31/76
MIDDLESEX-LONDON DISTRICT H.U.									Supervisor -			13,685:18,630		Dec. 31/76
												12,365:16,835		
												Inexperienced PHI-		
												10,350:14,090		
MUSKOKA-PARRY SOUND DISTRICT H.U.		19,250							Supervisor -			16,500		Mar. 20/77
NORTH BAY H.U.	19,800:22,600					16,800:19,500		15,000:16,300				12,370:15,001		Dec. 31/76
NIAGARA REG. H.U.	Sr.Consultant-		Jr.Consultant-									12,500:14,600	\$600 per mo.	Dec. 31/76
	20,000		18,600					14,208				10,656:13,764	\$586 per mo.	June 30/76
NORTH-WESTERN H.U.		20,180						18,980				Gr.1 14,780:17,180		Dec. 31/77
												Gr.2 15,380:17,780		
NORTH YORK H. DEP.	P. Eng. -		B.Sc. Agr.-		Area Supervisor-							15,000:16,000		Dec. 31/76
	21,100:26,700		16,700:20,700		16,000:18,200									
OTTAWA-CARLETON REG. H.U.		25,070			Section Chief-							11,386:16,136	8,420:8,793	Dec. 31/76
OXFORD H.U.					18,820:20,820							12,155:14,197		Dec. 31/76
PEEL REG. H.U.					16,200			16,220:20,373				13,872:16,761		Dec. 31/76
PERTH DISTR. H.U.								17,300	12,600:15,100	\$200 for Env. Health Certif.		12,100:14,600	6,000	Dec. 31/76
PETERBOROUGH COUNTY & CITY H.U.								16,200	13,115:15,090			12,520:14,470		Dec. 31/76
PORCUPINE H.U.		16,200						13,179:15,739				11,130:13,691		Dec. 31/75

ago, the Canadian Restaurant Association decided that an effective way to achieve higher sanitary standards in the industry was through introduction of a Sanitation Code which should: (a) have outline and complete explanation of all foodservice requirements, (b) be written in easily understood language with a simple reference, (c) be in compliance with existing Public Health Regulations, and (d) be available to anyone in the Canadian Foodservice Industry and Public Health Departments.

In essence, such a Code would eliminate the mystery of foodservice sanitation for the concerned operator. For almost a decade, work proceeded quietly on a proposed Sanitation Code. For the most part, it was a behind-the-scenes project by the Canadian Restaurant Association, which at times appeared to be "an impossible task." The original Code was found to be highly technical. The second draft was less so but tended to be voluminous.

After drafts 3 and 4 were reviewed by Public Health Officials in each province and the Federal Government, the final draft became a reality and was presented to the foodservice industry on April 28, 1974. To date, 40,000 copies of this Code are in circulation throughout Canada and other countries.

The prime objective in formulation of the Sanitation Code was to focus attention on the need for training within the Canadian Foodservice Industry. Since the Canadian Restaurant Association acts as one of the voices of the industry, it was felt that the Association should undertake a leading role in the introduction of the Code and implementation of a Training Program.

TRAINING PROGRAM

An Advisory Council of Senior Public Health Officials from all the provinces and the Federal Government, together with a Training Program Committee comprising Industry and Government people, worked diligently towards a National Sanitation Training Program. It was decided from the onset that the program would be: (a) national in scope, thereby ensuring a uniform standard of foodservice sanitation knowledge to the entire Canadian Foodservice Industry; (b) provincial in its working environs so that the grass root level of application could be achieved; (c) taught only by Public Health Inspectors who we felt were the best qualified instructors; and (d) highly visual in the sense that modern 16 mm color films, cassette projectors, and slides would be used intermittently throughout the program.

After evaluating all the different types of foodservice sanitation programs offered in Canada and the United States, and taking into consideration the contents of the Sanitation Code, it was agreed that the program should be divided into several courses. In this way the management level would be separated from and require more detailed instruction than the other foodservice personnel.

Course No. 1—was designed for owners, managers and

supervisors. It covers the entire Sanitation Code and lasts 12 h or 2 course days.

Course No. 2—is for the front of the house people such as waiters, waitresses, bartenders, and service personnel. This course takes 6 h or 1 course day to complete.

Course No. 3—is for chefs, cooks, dishwashers, and preparation staff. Like Course No. 2, the duration of this course is 6 h.

Course No. 4—Fundamentals of foodservice sanitation is a quick introduction to the topic of safe and sanitary foodservice.

If we may for a moment, let us look in detail at the content of the first lesson of the four that comprise Course No. 1. Participants are first introduced to a film, "Sanitation, Why All The Fuss." This film gives an overview of the subject matter. Interpretation of the terms familiar to the foodservice industry are next explained. We want all participants to have the same understanding of these words. As an example, the Code refers in several places to food contact surfaces. Each of us may think of this as meaning some particular surface such as a butcher's block or a sandwich counter. However, the term means any and every surface, a knife blade, the inside of a pan, the top of a work table, a plate or any surface where food may make contact or touch at some stage of its journey from the receiving area to the customers plate.

Next, the principles of microbiology are explained. The primary objective is to let the participants know what bacteria are, how they grow, and where they come from. The transmission of infectious diseases relates microbiology to foodservice employees and to their hygiene and state of health. Here it is advantageous to carry out the black light experiment, using a fluorescent dye on the participants' pencils. In this way, without embarrassing anyone, participants can readily see that their hands touch many parts of their bodies, when the dye is illuminated by the black light.

A film cassette is then viewed and this discusses the microorganisms *Staphylococcus*, *Clostridium perfringens*, *Salmonella*, *Streptococcus* and their associated transmission. Petri plates with organisms are also viewed. Personal hygiene and food handling practices are dealt with next. After another film cassette on this topic, an examination of 50 questions pertaining to subjects taught is given. This first lesson takes approximately 3 h to teach including general discussion. Lessons 2, 3, and 4 follow the same format of showing audio-visual aids in conjunction with lecture material and culminating with examinations.

These courses are being carried out with the active co-operation of the Provincial Departments of Health, their Public Health Inspectors acting as instructors. In certain instances, industrial representatives and senior Canadian Restaurant Association members are invited to speak at the programs. All of the instructors use an *Instructor's Manual* prepared by the Association. It includes a text of each course, the audio-visual aids, and

questionnaires. This manual helps the instructors immeasurably but more than that, it ensures continuity of material from coast to coast.

At the Canadian Restaurant Association (CRA) Region level, Public Health Committees have been formed to act in liaison with the Public Health Department. Together they schedule the times and places where one or all of these four courses will take place.

To bring you up to date, 3,510 participants have registered for the program. The courses have taken place in British Columbia, Alberta, Saskatchewan, New Brunswick, Nova Scotia and Newfoundland. Manitoba, Ontario, and Prince Edward Island will commence in September, October, and November (1975), respectively. Numerous private CRA member companies such as Canadian National, Cara Operations, Canadian Institute for the Blind, and General Foods have also inquired about obtaining one of the courses for in-house training for their management and staff.

Attendance at these courses vary from 218 owners, managers and supervisors in Calgary to 11 in Estevan, Saskatchewan. We have a good turnout from the ethnic groups in our industry. As an example, 38 Chinese operators attended the St. John's, Newfoundland program along with 118 other owners, managers, and supervisors from that city. All types of foodservice operations are represented including church groups, hospitals, jails, fast food, and restaurants.

Why do we have such a successful attendance rate of over 60 persons per session? Why is it that the Mama and Papa operations attend alongside the multi-unit foodservice outlets? Primarily, the success of the National Sanitation Training Program rests in the co-operative spirit with which a trade association works with government. This combination cannot be beaten. An example of this cooperative effort is the advertising of the programs.

Three weeks before a program, the Regional CRA people issue a press release outlining the merits of the National Sanitation Training Program. Two weeks before the program, CRA's Regional President sends a letter asking for participation from all the foodservice operations in the selected area. A brochure, "Information On The National Sanitation Training Program," is enclosed. One week before the program, the Provinces Public Health Department issues a letter from the Minister of Health asking that the foodservice operator attend. This letter is hand delivered to the operator by the local Public Health Inspector. Another press release is issued by the Canadian Restaurant Association 2 days before the program. At this time the use of the other forms of media, such as television and radio are encouraged. As you can well imagine, by using this format we gain a good attendance.

PROBLEMS

I have described the tremendous success of this National Sanitation Training Program. However, with success there are *problems*. The first is the popularity of the program. Everyone seems to want the program at the same time. To compound the problem, Public Health Inspectors can only allot so much of their working days to education. During the summer months it is impossible for them to conduct these courses due to sewage disposal installations and building lot inspections. Likewise the months of July, August, and December are out, for they are the busiest months for the industry.

The second major problem is one of finances. Last April, our Association launched a fund raising campaign to raise \$200,000 for the next 3 years, so that the program could be carried out successfully. Since government was supplying the manpower for these programs and foodservice operators were paying their management and staff to attend, it was felt that a leading role in financing could be expected from the suppliers to our industry. While they wholeheartedly support the objectives of the National Sanitation Training Program, they feel their financial support is either very limited or not warranted. Their premise is that those who receive the program should pay for it. Fortunately CRA's Advisory Council and National Executive Committee are looking at alternate ways of financing this program.

THE FUTURE

Turning now to future objectives. Given that the aforementioned problems can be resolved, the Canadian Restaurant Association hopes to graduate 30,000 owners, managers, and supervisors from the program in the next 3 years. With active government participation, this can be achieved. In conjunction with this, it is an Association policy to work towards some form of certification in the industry. By certification we mean that a person entering our industry must have a solid background in subjects such as foodservice sanitation, accounting, personnel procedures, and merchandising. These courses would have to be successfully completed so that a person would be qualified to obtain a license to either operate, or supervise a foodservice operation.

CONCLUSION

In conclusion, the Canadian dining-out public has a right to expect safe and sanitary foodservice. It is the responsibility of both government and industry to provide the mechanisms whereby people are educated to a satisfactory level of competence. The Canadian Restaurant Association believes that through the total education of every foodservice person in the industry, the 120,000 cases of bacterial foodpoisoning in commercial operations will be limited, if not entirely eradicated.

2. NO

one place June
this May

Coming Events

IN-SERVICE TRAINING

THE ONTARIO BRANCH
of the
CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

in keeping with its policy of providing on-going Educational Programmes for Public Health Inspectors throughout the Province is conducting a four day in-service training programme the topics of which reflect some of the many changes and developments in our field.

This course will be held at the

KING EDWARD HOTEL
37 King Street, East
TORONTO

on

May 16th, 17th 18th and 19th, 1977

Your Education Committee has arranged a Programme as outlined in the enclosed Agenda which will be both interesting and assist you in the performance of your duties.

ACCOMMODATION

Is available at the King Edward Hotel at very reasonable rates:

Single - \$20.00 per night
Double - \$25.00 per night

A number of rooms have been reserved to ensure accommodation to those wishing to take advantage of these rates. Reservations must be made with the Hotel directly.

Tel: (416) 368-7474. When making your reservations please indicate that you are attending this course.

REGISTRATION

\$40.00 for Institute Members
\$50.00 for Non-Members

Registration is limited and I would urge that you return your Course Registration Form as expeditiously as possible, accompanied by cheque payable to -

The Canadian Institute of Public Health Inspectors (Ontario Branch) Inc.

to: Mr. Fred W. Ruf,
3355 Carillion Avenue,
Mississauga, Ontario
L5C 2A9

Bus: 367-7463
Res: 279-2475

Donald J. Porter - Chairman

COURSE REGISTRATION

Mr./Mrs./Ms. _____

Mr./Mrs./Ms. _____

will be attending the four-day Canadian Institute In-Service Training Course offered on May 16, 17, 18 and 19, 1977

Representing _____ Health Unit/Agency.

* Please include cheque payable to: Ontario Branch,
Canadian Institute of Public Health Inspectors.

A G E N D A
HAMPTON COURT

Monday, May 16, 1977

- 8:30 - 9:00 Coffee
- 9:00 - 10:00 Introduction to course
- Canadian Institute of Public Health Inspectors (Ontario Branch)
 - Dr. Barbara Blake, Director, Community Health Protection Branch, Ministry of Health
- 10:00 - 12:00 Water Filtration Units for Cottage and Rural Homes
- How effective, bacteriologically and chemically safe water? Alternatives?
 - T. Miranda, Chief, Public Health Engineering Service, Ministry of Health
- 12:00 - 1:30 Lunch
- 1:30 - 3:00 Rabies
- Background Information and Current State of Rabies Incidents in Ontario
 - Trends - Problems related to investigation of Incidents
 - Input from non-Public Health Agencies
 - Dr. W. Keefe, Senior Veterinarian Public Health Consultant, Ministry of Health
- 3:00 - 3:15 Coffee
- 3:15 - 4:15 Structured Education Programs for Food Service Industry
- National Sanitation Training Program, Canadian Restaurant Association

Tuesday, May 17, 1977

- 9:00 - 12:00 Public Health Law*
- 12:00 - 1:30 Lunch
- 1:30 - 4:00 Public Health Law*
- *This topic has generated a great deal of interest, and the three lecturers
- Mr. I. Freeman, Legal Branch, Ministry of Health
 - Mr. F. Hutchings, Director, Kingston-Frontenac and Lennox and Addington Health Unit
 - Mr. E.A. Whiteside, Chief Inspector, Department of Public Health, City of Toronto

will explore and hopefully demonstrate how the Public Health Act and pertinent legislation and working within the framework of the judicial system can improve the effectiveness of the Public Health Inspector in his/her community.

Other areas of discussion will be:

- Education vs. Prosecution
- The Role of the Health Inspectors vs. Municipal or Board of Health Counsel
- Letters of Request, Orders, Closures, Appeals
- Procedures and Paper Work in Preparation for Court
- Court Format

BOARD OF HEALTH	DIRECTOR		ASST. DIRECTOR		CHIEF P.H.I.		SENIOR P.H.I.		OTHER		STAFF P.H.I.		ASSISTANT OR STUDENT	CONTRACT EXPIRY
	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.	MIN.	MAX.		
RENFREW COUNTY & DISTR. H.U.	16,092	20,358									13,149	16,087		Dec. 31/76
ST. LAWRENCE & OTTAWA VALLEY H.U.	16,700	18,000			15,182	16,214	12,240	14,640	Inspector in charge of sewage program 14,170		11,840	14,240		Dec. 31/75
SCARBOROUGH H.U.	19,679	25,501	16,470	21,689			15,538	19,267			13,432	16,717	\$140	Dec. 31/76
SIMCOE COUNTY DISTR. H.U.		20,257					Sr.1 - 17,000 Sr.II- 18,102		\$300 for Env. Health Adm.Cert.		11,605	14,981	\$100	Dec. 31/76
SUDBURY & DIST. H.U.		25,000			20,800		15,811	18,317			13,563	16,561	\$9,138	Aug. 17/77
THUNDER BAY DIST. H.U.							13,700	15,700			12,000	14,200		Dec. 31/76
TIMISKAMING H.U.					14,725	16,325					13,140	14,640	5,300:9,000	Dec. 31/76
TORONTO CITY DEPT. OF HEALTH	25,487	32,740	Supervisor- 19,384	22,052	18,179	20,554	16,808	18,836	Pest Control In- vestigators- 12,551:13,940		16,041	17,722	Food Handler In- vestigators- 11,041:17,722	Dec. 31/76
WATERLOO REG.CNTY.H.U.							13,660	17,075			12,745	15,930		Dec. 31/76
WELLINGTON-DUFFERIN- GUELPH H.U.					19,000			17,975			12,420	15,000		N/A
METRO WINDSOR ESSEX COUNTY DIST. H.U.	23,897	27,488			19,477	20,781		16,549	Consultant- 16,826:17,517		PHI II 13,092:15,704 PHI I 11,017:12,323			Dec. 31/76
YORK BOROUGH H.U.					15,335	18,210					12,064	15,242	\$128 per wk.	Dec. 31/75

SALARY SURVEY - PART I

SALARY SURVEY (Part I) *

(outlined on the previous two pages)

The Salary Survey Committee has been unsuccessful in obtaining information from many health agencies about settlements for 1977 and it must be assumed therefore that such information is not available at this time.

The majority of these agencies provided information on the previous year's contract and these figures will be used until such time as the respective agencies advise the Committee of any changes.

There were 6 agencies that did not respond in any way and as a result there is no information available about their salary schedules or benefits.

It is hoped that as 1977 contracts or agreements are settled, the updating information will be forwarded to the Salary Survey Committee by the respective agencies.

J.W. Cave - Chairman
P. Strohack

- *) The publication of Part II of the Survey: car mileage, insurance, vacations etc. had to be postponed due to lack of space.
Ed.

SOFTBALL TOURNAMENT

The Haliburton, Kawartha & Pine Ridge District Health Unit invites you to the annual PUBLIC HEALTH INSPECTORS' SOFTBALL TOURNAMENT which will take place in Coburg, Ontario on

August 13-14, 1977

Agenda: Friday evening - August 13 - Outdoor Barbecue
Saturday - August 14 - Games at Donegan Park, Coburg
(Evening) - - - - Dance, concluding with an Award presentation (donated by the Institute)

Information & Registration: Ed Ristan - Office: 1-416-372-3375
Home: 1-416-372-6341
or Roy Packer - Office: 1-416-372-3375
Home: 1-416-885-4739

ATTENTION * OLDTIMERS

Members nearing retirement should notify the Secretary-Treasurer of their forthcoming retirement and apply for the retired status and fee.

The next Newsletter will be mailed September 10. Any material to be printed in that issue has to reach the Editor on or before August 20.

Printer: PREMIER PRESS, 19-3 Grenfell Cr., Ottawa, Ontario. K2G 0G3